



MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès-verbal / Minutes

Tuesday September 10, 2024

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:20PM, at 15 Palmer Avenue (Municipal Office), and which were present the Pro-Mayor JENNIFER QUAILE, Councilors ROBIN ZACHARIAS, SERGE SABOURIN, DANIEL LAMARCHE, PENNY DUBEAU, DARREN KNOX all forming quorum under the chairmanship of the Mayor.

Director General ANDREA LAFLEUR is also present.

DECLARATION – USE OF THE LANGUAGE OF YOUR CHOICE

I'd like to reiterate the importance for Municipal Council members and other participants in the sitting to express themselves freely in the language of their choice. If necessary, a resource of the Municipality will be available to ensure translation.

The Mayor welcomes those present, after establishing a quorum opens the session

Declaration of any conflict of interest with the agenda.

81-09-2024

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

Adoption of the agenda with the additions to « **Varia** »

1. Mayor M Terry Lafleur:
2. Seat #1 M Darren Knox:
3. Seat #2: Mme Jennifer Quaille :
4. Seat #3: M Daniel Lamarche:

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5. Seat #4 Mme Penny Dubeau:

6. Seat #5: M Serge Sabourin :

7. Seat #6 M Robin Zacharias:

Director General Andrea Lafleur :

82-09-2024

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

DANIEL LAMARCHE

THAT the Minutes of the special council meeting August 7th, 2024 be accepted as written. (Dog attack)

Carried

83-09-2024

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

PENNY DUBEAU

THAT the Minutes of the regular council meeting August 13th, 2024 be accepted as written.

Carried

84-09-2024

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

SERGE SABOURIN

THAT the Municipality of Otter Lake accepts the 2023 Financial Statements that were deposited in our municipal office September 10, 2024 and completed by the audit firm Mazars.

Carried

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85-09-2024

WHEREAS the Municipality of Otter Lake put out a tender for winter sand 2024-2025;

WHEREAS the municipality decided to have the sand delivered to the municipal yard and stockpiled.
(Municipality will provide the 3% salt)

The following tenders were received:

Camionnage Doug Zacharias:	No bid received
Campbell's Bay Cement:	8,35 \$ per MT plus tax
Morin Sable et Gravier :	No bid received
Entreprises Brian Stanton:	8,50 \$ per MT plus tax
Jerry Dubeau:	No bid received
André Dagenais:	No bid received
Eric Erwin:	No bid received

IT WAS MOVED BY COUNCILOR DANIEL LAMARCHE
AND RESOLVED

THAT the Municipality of Otter Lake purchases their sand from Campbell's Bay Cement for the 2024-2025 winter season, 4000 tons at \$8.35 per MT plus tax, material will be delivered to our yard, mixed with salt and stockpiled.

Carried

86-09-2024

WHEREAS the Municipality of Otter Lake put out a tender for winter salt 2024-2025;

WHEREAS the municipality decided to have the salt delivered to the municipal yard. (160 MT)

The following tenders were received:

Compass Minerals Canada Corp.:	\$125.58 per MT plus tax
Sel Warwick:	\$133.00 per MT plus tax
Ralph Lang:	\$125.00 per MT plus tax

IT WAS MOVED BY COUNCILOR DARREN KNOX
AND RESOLVED

THAT the Municipality of Otter Lake purchases their salt from Ralph Lang for the 2024-2025 winter season, 160 tons at \$125.00 per MT plus tax, material will be delivered to our yard.

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Carried

Varia

Mayor M Terry Lafleur:

Seat #1 M Darren Knox:

Seat #2 Mme Jennifer Quaile:

Seat #3: M Daniel Lamarche:

Seat #4 Mme Penny Dubeau:

Seat #5 M Serge Sabourin:

Seat #6 M Robin Zacharias:

Information for Council Members

- Building Inspector report
 - Mayor's report
 - Firechief's report
 - Road Foreman's Report
 - Leslie Park report
 - Waste Management Committee
 - Invasive Species Committee
-

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Correspondence

- | | | |
|-----|---------------------|---------------------------|
| 1. | MTQ | Road maintenance grant |
| 2. | MTQ | Road improvement grant |
| 3. | OQLF | Update on complaint |
| 4. | Lisa Avis | Calcium on Farm Lake road |
| 5. | Stephen Ayoub | Donation of materials |
| 6. | Julie Richards | 83 Palmer avenue |
| 7. | Carolann Barton | Terry Fox Run 2024 |
| 8. | Jonathan Houde | Project in Otter Lake |
| 9. | Monique Lavigne | 61 Mitchell |
| 10. | Rachel Flande | Farm Lake road |
| 11. | Danelle Bourque | Sporting equipment |
| 12. | Kim Lesage | Centraide breakfast |
| 13. | Marc Roy | Road maintenance |
| 14. | Marie & Flo Cartier | Snowplowing Narlock road |

87-09-2024

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

That the accounts be paid

Carried

CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$307,833.72 have been proposed.

Signed in Otter Lake, Quebec
This 10th day of September 2024.

Andrea Lafleur, Director General

Accounts payables : 307,833.72 \$

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Prepaid Invoices:	62,313.71 \$
Elected and Employees Salary:	62,040.92 \$
Total:	432,188.35 \$

QUESTION PERIOD

88-09-2024

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

DARREN KNOX

THAT the meeting be adjourned at 7:52PM.

Carried

TERRY LAFLEUR, Mayor

ANDREA LAFLEUR, Director General