



# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

## Procès-verbal / Minutes

**Tuesday March 12, 2024**

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present the Mayor TERRY LAFLEUR, Councilors ROBIN ZACHARIAS, JENNIFER QUAILE, SERGE SABOURIN, PENNY DUBEAU, DANIEL LAMARCHE all forming quorum under the chairmanship of the Mayor.

**ABSENT:** Councilor DARREN KNOX (motivated)

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session

## **Declaration of any conflict of interest with the agenda.**

**16-03-2024**

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

SERGE SABOURIN

Adoption of the agenda with the additions to « **Varia** »

1. Mayor M Terry Lafleur: YES
2. Seat #1 M Darren Knox:
3. Seat #2: Mme Jennifer Quaile :
4. Seat #3: M Daniel Lamarche:
5. Seat #4 Mme Penny Dubeau:
6. Seat #5: M Serge Sabourin :
7. Seat #6 M Robin Zacharias: YES

Director General Andrea Lafleur :

# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

---

## Procès-verbal / Minutes

**17-03-2024**

IT WAS MOVED BY COUNCILOR DANIEL LAMARCHE  
AND UNANIMOUSLY RESOLVED

**THAT** the Minutes of the regular council meeting February 13th, 2024 be accepted as written.

Carried

---

**18-03-2024**

IT WAS MOVED BY COUNCILOR ROBIN ZACHARIAS  
AND UNANIMOUSLY RESOLVED

**THAT** the Municipality of Otter Lake authorizes the Director General, Andrea Lafleur, and the Mayor, Terry Lafleur, to sign the inter-municipal agreement with the Municipality of Alleyn-and-Cawood for the transportation of compost. Compost will be delivered to Kazabazua, Québec (Annex A).

Carried

---

**19-03-2024**

IT WAS MOVED BY COUNCILOR DANIEL LAMARCHE  
AND UNANIMOUSLY RESOLVED

**THAT** the Municipality of Otter Lake authorizes Mr. Denis Chaussé, Fire Chief, to take on Mr. Hunter Lukacs-Hitz to the Pontiac North Fire Department. The new member will be on probation for 6 months.

Carried

---

**20-03-2024**

### **Resolution to oppose an Energy from Waste facility in the Pontiac MRC**

**WHEREAS:** MRC Pontiac Council of Mayors is considering the establishment of a 400,000 ton garbage incinerator that would rely on bringing in 395,000 tons of waste annually from surrounding municipalities and the city of Ottawa.

*La version française est la version officielle - The French version is the official version*

# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

---

## Procès-verbal / Minutes

**WHEREAS:** MRC Pontiac Council of Mayors may be considering going forward with another, more costly business plan on the project.

**WHEREAS:** Garbage incinerators are costly to build and costly to maintain.

**WHEREAS:** Garbage incinerators are known to emit toxins, such as dioxins and furans, that are extremely dangerous for human health, farm produce, and livestock, and they are not a source of clean energy.

**WHEREAS:** Garbage incinerators produce bottom ash which is laced with toxic residues and fly ash which is heavily contaminated. It is estimated that burning 400,000 tons of garbage each year would result in approximately 100,000 tons of ash to send to landfill – 20X what MRC Pontiac currently sends to landfill.

**WHEREAS:** Garbage incinerators are not good at creating jobs. Far more jobs are created by using alternative waste management strategies.

**WHEREAS:** MRC Pontiac's current total annual household waste of 5,000 tons can be reduced by a waste management strategy that includes, reduce, re-use, recycle, and increasing composting which would be far less costly and far less dangerous to the environment and human health.

IT WAS MOVED BY COUNCILOR JENNIFER QUAILE  
AND UNANIMOUSLY RESOLVED

**THAT** the Municipality of Otter Lake will not support going forward with a garbage incinerator nor will it support the development of another business plan for this proposal.

Carried

---

### **21-03-2024**

IT WAS MOVED BY COUNCILOR ROBIN ZACHARIAS  
AND UNANIMOUSLY RESOLVED

**THAT** the Municipality of Otter Lake adopts the second draft of the subdivision bylaw 033-05-2003 Chapter 2, article 2.1 with no modifications from the first draft. (Regarding minimum standards for zones in the Forestry Land Use Designation) Annex B

Carried

---

# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

---

## Procès-verbal / Minutes

**22-03-2024**

IT WAS MOVED BY COUNCILOR SERGE SABOURIN  
AND UNANIMOUSLY RESOLVED

**THAT** the Municipality of Otter Lake gives a donation of \$300.00 to the Pontiac Scholarship Fund which helps the youth from the Pontiac continue their education.

Carried

---

### **Varia**

Mayor M Terry Lafleur: Water Asset Management Plan

Seat #1 M Darren Knox:

Seat #2 Mme Jennifer Quaile:

Seat #3: M Daniel Lamarche:

Seat #4 Mme Penny Dubeau:

Seat #5 M Serge Sabourin:

Seat #6 M Robin Zacharias: Waste management meeting

Heat pumps at the RA

---

**23-03-2024**

**THAT** the Municipality of Otter Lake undertakes to;

*La version française est la version officielle - The French version is the official version*

# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

---

## Procès-verbal / Minutes

- Develop and implement a water management plan to optimize the management of its municipal assets;
- Submit to the Ministère des Affaires municipales et de l'Habitation, no later than December 31, 2025, the PGA summary and the information required by the latter.

Carried

---

### 24-03-2024

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

**THAT** the Municipality of Otter Lake accepts the quote received from Stewart Oil Burner Service to install 5 new heatpumps at the Raymond Johnston Community Center. The total quote including installation is \$25,050.00 plus tax. The majority of the cost will be covered by a grant received through the New Horizons Program.

Carried

---

### Information for Council Members

- Building Inspector report
  - Mayor's report
  - Firechief's report
  - Road Foreman's Report
  - Leslie Park report
  - Waste Management Committee
  - Invasive Species Committee
- 

### Correspondence

- |                       |                       |
|-----------------------|-----------------------|
| 1. Marie-Lou St-Onge  | Hydro Québec          |
| 2. Tim Ferrigan       | Updates               |
| 3. Rachel Soar-Flandé | Survey                |
| 4. Enviro education   | Tree distribution     |
| 5. Julien Gagnon      | Jaws of Life          |
| 6. Kari Richardson    | Information meeting   |
| 7. Rachel Soar-Flandé | OHP meeting           |
| 8. MAMH               | Support               |
| 9. J. Dunin-Borkowska | Auction               |
| 10. Danelle Bourque   | Fund for major events |
| 11. Sabrina Ayres     | New fund              |

*La version française est la version officielle - The French version is the official version*

# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

---

## Procès-verbal / Minutes

12. Normand Veillette	ZOOM training
13. Linda Lafortune	Waste management
14. Manon Perron	MTQ requests
15. Colin Lachance	Update
16. Marisa Breeze - CNL	Public webinar
17. Bourses Pontiac	Donation
18. McDowell Home & School	Donation

---

**25-03-2024**

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

ROBIN ZACHARIAS

**That** the accounts be paid

Carried

---

### **CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:**

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$119,840.62 have been proposed.

Signed in Otter Lake, Quebec  
This 12th day of March 2024.

Andrea Lafleur, Director General

---

Accounts payables :	119,840.62 \$
Prepaid Invoices:	48,179.62 \$
Elected and Employees Salary:	56,709.63 \$
<b>Total:</b>	<b>224,729.87 \$</b>

---

*La version française est la version officielle - The French version is the official version*

# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

---

## Procès-verbal / Minutes

### QUESTION PERIOD

---

**26-03-2024**

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

SERGE SABOURIN

**THAT** the meeting be adjourned at 7:55PM.

Carried

---

TERRY LAFLEUR, Mayor

---

ANDREA LAFLEUR, Director General