



MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès verbal / Minutes

Tuesday October 6th, 2015

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present the Pro-mayor Mr. JACQUE GAUTHIER, Councilors NANCY DAGENAI, JENNIFER VADNEAU, VICKY DUBEAU, MAURICE LAFLEUR all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

The Pro-Mayor welcomes those present, after establishing a quorum opens the session.

122-10-2015

IT WAS MOVED BY COUNCILOR NANCY DAGENAI
AND UNANIMOUSLY RESOLVED

Adoption of the agenda with the additions to « **Varia** »

1. Pro-Mayor M. Jacques Gauthier:
2. Seat #1 M. Maurice Lafleur: YES
3. Seat #2 Mme Nancy Dagenais:
4. Seat #3 Mme Jennifer Vadneau:
5. Seat #4 Mme Vicky Dubeau: YES

Director General Andrea Lafleur :

123-10-2015

IT WAS MOVED BY COUNCILOR JENNIFER VADNEAU
AND UNANIMOUSLY RESOLVED

THAT the Minutes of the regular council meeting September 1st, 2015 be accepted as written.

Carried

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124-10-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JENNIFER VADNEAU

THAT the Minutes of the extra ordinary council meeting September 23rd, 2015 be accepted as written.

Carried

125-10-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

MAURICE LAFLEUR

THAT the Municipality of Otter Lake purchases the survey plan for the property we are purchasing from Mr. Bernard Gauthier, 408 Tessier, from Bussièrès, Bérubé, Genest & Schnob at a cost of \$1,900.00 plus tax.

Note: Councillor Mrs. Nancy Dagenais against the resolution

Carried

126-10-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

NANCY DAGENAI

THAT the Municipality of Otter Lake hires Bussièrès, Bérubé, Genest & Schnob to survey a portion of part lot number 5056513 (Approx. 75.3M) in order for the Municipality to complete the purchase of a piece of property on Roy Street from Mr. Rodney Vadneau.

Carried

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127-10-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

NANCY DAGENAIS

THAT the Municipality of Otter Lake purchases a piece of property on Roy Street (part lot 5056513) from Mr. Rodney Vadneau at a cost of \$1,500.00.

Carried

128-10-2015

WHEREAS: The TECQ 2014-2018 grant program will cover the cost to build a new energy efficient building at the RA to go with the skating rink

WHEREAS: The Municipality asked three contractors, Denis Paquette Construction and Renovation, Terry G. Richard Construction and Ken Richard Construction to bid on the project

WHEREAS: The Municipality received the following bids (before tax):

| | |
|---|-----------------|
| Denis Paquette Construction and Renovation: | No bid received |
| Terry G. Richard Construction: | \$65,700.00 |
| Ken Richard Construction: | \$69,500.00 |

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JENNIFER VADNEAU

AND RESOLVED THAT: The Municipality of Otter Lake hires Terry G. Richard Construction to build our new building at the skating rink.

Carried

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129-10-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

MAURICE LAFLEUR

THAT the Municipality of Otter Lake hires Terry G. Richard Construction to build a 16' X 24' picnic shelter on the RA grounds. The total cost is \$10,520.21 tax included.

Carried

130-10-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JENNIFER VADNEAU

THAT the Municipality of Otter Lake hires Josh Pasch to construct a 16' X 24' cement slab for the picnic shelter at the RA. The total cost is not to exceed \$4,000.00 tax included.

Carried

131-10-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

MAURICE LAFLEUR

THAT the Municipality of Otter Lake hires Jeff Villeneuve to build a fence at the RA behind the children's playground, 300 feet long and 6 feet high. The total cost for materials and installation is \$6,000.00

Carried

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132-10-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JENNIFER VADNEAU

THAT the Municipality of Otter Lake purchases a new illuminated sign for the RA entrance from Mystical Creations. The sign will have space to allow us to advertise our events encouraging more participation. The cost of the 4' X 8' sign including the lettering for the announcements is \$4,800.00 plus tax.

Carried

133-10-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

THAT the Municipality of Otter Lake sends Terry Lafleur and John O'Malley to an english training course on potable water in Vaudreuil from the 16th of November to the 4th of December 2015 (5 days per week). The cost of the training is \$2,625.00 each plus the cost of the rooms and meals.

Carried

134-10-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JENNIFER VADNEAU

THAT the Municipality of Otter Lake attests by the present resolution that the attached programming, includes true realized costs and reflects the estimates of eligible work until March 31, 2016. (TECQ 2014-2018, Annex A)

Carried

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135-10-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

NANCY DAGENAIS

THAT the Municipality of Otter Lake hires Peter MacIntosh to prepare a septic plan for the new building for the skating rink at the Otter Lake RA at a cost not to exceed \$1,500.00 tax included.

Carried

136-10-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

THAT the Municipality of Otter Lake hires Doug Zacharias to install a new septic system for the new building for the skating rink at the Otter Lake RA at a cost not to exceed \$5,500.00 plus tax.

Carried

137-10-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

MAURICE LAFLEUR

THAT the Municipality of Otter Lake hires Larry Kluge to complete road improvement work on Bellemore road. The work will include raising one section of the road and gravelling .5km. The cost of the materials and transportation not to exceed \$4,000.00 plus tax

Carried

Varia

Pro-Mayor M. Jacque Gauthier:

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Seat #1 M. Maurice Lafleur: Letter for the public

Seat #2 Mme Nancy Dagenais:

Seat #3 Mme Jennifer Vadneau :

Seat #4 Mme Vicky Dubeau: Water Jacques & Peggy Bérubé Mr. Bernard Gauthier's property

Information for Council Members

- Building Inspector report
 - Mayor's report
 - Firechief's report
 - Leslie Park report
-

Correspondence

- 1. Hildegarde Sauve tax payments
 - 2. Maurenne Beres Water 358 Martineau
-

138-10-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JENNIFER VADNEAU

That the accounts be paid

Carried

CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$333,327.45 have been proposed.

Signed in Otter Lake, Quebec
This 6th day of October 2015.

La version française est la version officielle - The French version is the official version

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Andrea Lafleur, Director General

| | |
|--------------------------------|----------------------|
| Accounts payables : | 333,327.45 \$ |
| Prepaid Invoices : | 111.00 \$ |
| Elected and Employees Salary : | 29,647.26 \$ |
| Total : | 363,085.71 \$ |

Question Period 30 minutes

139-10-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JENNIFER VADNEAU

THAT the meeting be adjourned at 7:50PM.

Carried

KIM CARTIER-VILLENEUVE, Mayor

ANDREA LAFLEUR, Director General