



MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès verbal / Minutes

Tuesday October 2, 2012

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present His Worship the Mayor Mr. GRAHAM HAWLEY, Councillors LÉON LANCE, VICTOR BISSON, CLAUDIA DUBEAU, JACQUE GAUTHIER, CLAUDE PICHE and NANCY DAGENAIIS all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

131-10-2012

The Mayor welcomes those present, after establishing a quorum opens the session.

132-10-2012

IT WAS MOVED BY COUNCILOR LÉON LANCE
AND UNANIMOUSLY RESOLVED

Adoption of the agenda with the additions to « **Varia** »

- | | |
|--------------------------------|-----|
| 1. Mayor M. Graham Hawley: | YES |
| 2. Seat #1 M. Victor Bisson: | YES |
| 3. Seat #2 Mme Nancy Dagenais: | YES |
| 4. Seat #3 M. Léon Lance : | YES |
| 5. Seat #4 Mme Claudia Dubeau: | |
| 6. Seat #5 M. Claude Piché: | YES |
| 7. Seat #6 M. Jacque Gauthier: | |

Director General Andrea Lafleur

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133-10-2012

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICTOR BISSON

THAT the Minutes of the regular council meeting September 11, 2012 be accepted as written.

Carried

Notice of motion is given by Claudia Dubeau to work on a Code of Ethics and Professional conduct to be adopted for the employees of the Municipality of Otter Lake.

134-10-2012

WHEREAS the Municipality adopted the Fire safety cover plan and that the cover plan came into effect on October 10th, 2011;

WHEREAS the Board of Mayors adopted the MRC By-Law 173-2011 providing for fire prevention on the territory of the Pontiac MRC;

WHEREAS the Municipality may appoint a person to apply the By-Law;

WHEREAS the high and very high risk buildings of the Municipality must be inspected by a qualified resource in fire prevention;

It is proposed by Claude Piché and unanimously resolved to appoint the fire prevention technician of the Pontiac MRC to do the inspections of the buildings in the Municipality.

Carried

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WHEREAS there are now permanent residents living on Yates road, a municipal road (Mr Jean Yves Roy and Mrs Mona Dorion)

WHEREAS there are now permanent residents living on Gauthier Road, a private road (Mr Yves Leblanc)

WHEREAS Gauthier road is accessed from Bellemore road

It is proposed by Victor Bisson and unanimously resolved to add Yates road (2.4km) and a portion of Bellemore road (1.6km) to our winter road maintenance contract.

Carried

Notice of motion is given by Nancy Dagenais to give authorization to Escapade Eskimo allowing Commercial recreational tourist and craft activities (C2) and commercial camping (C6) on the following lots: Rang 01 4B, 5B, Rang 2 5A-P, P-6 and 6A-1.

Notice of motion is given by Jacque Gauthier to modify the Nuisance By-Law 001-07-2007.

Varia

Mayor M. Graham Hawley: Shawville Arena

Seat #1 M. Victor Bisson: Roadwork on Picanoc

Seat #2 Mme Nancy Dagenais: MADA grant

Seat #3 M. Léon Lance : Info on FQM convention

Seat #4 Mme Claudia Dubeau:

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Seat #5 M. Claude Piché:

Invoice – Fleming Ent.

Clark Lake Assoc. - check

Portage-du-Fort

Seat #6 M. Jacque Gauthier:

136-10-2012

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

NANCY DAGENAIS

THAT the Municipality of Otter Lake gives approval to complete road work on Picanoc road at a cost not to exceed \$25,000.00.

Carried

Information for Council Members

Building Inspectors Report

Correspondence

- | | |
|-------------------------|------------------------|
| 1. Rémi Bertrand | Park Days |
| 2. Wayne Borne | Use of municipal roads |
| 3. Sgt Louise Desforges | Damage to signs |
| 4. Evolu-TIC Outaouais | Contract |
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137-10-2012

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

CLAUDIA DUBEAU

THAT the Municipality of Otter Lake gives the Pontiac Snowmobile Drivers Association Inc. authorization to use Beaudoin road, sections of Erfle road, a section of King road and a section of Pine road for the 2012-2013 season until a By-Law is put into effect.

Carried

138-10-2012

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

CLAUDE PICHÉ

That the accounts be paid

Carried

CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$114,878.92 have been proposed.

Signed in Otter Lake, Quebec
This 2nd day of October 2012.

Andrea Lafleur, Director General

| | |
|--------------------------------|---------------------|
| Accounts payables : | 114,878.92 \$ |
| Prepaid Invoices : | 200.00 \$ |
| Elected and Employees Salary : | 22,105.41 \$ |
| Total : | 137,184.33\$ |

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Question Period 30 minutes

139-10-2012

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

THAT the meeting be adjourned at 7:52PM.

Carried

GRAHAM HAWLEY, Mayor

ANDREA LAFLEUR, Director General