



MUNICIPALITÉ D' OTTER-LAKE MUNICIPALITY

Procès Verbal-Minutes

Tuesday June 7, 2011

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present His Worship the Mayor Mr. GRAHAM HAWLEY, Councillors NANCY DAGENAI, LÉON LANCE, JACQUES GAUTHIER, CLAUDE PICHÉ, VICTOR BISSON, all forming quorum under the chairmanship of the Mayor.

The Director General Andrea Lafleur is also present.

ABSENT: Councillor Claudia Dubeau (Motivated)

65-06-2011

The Mayor welcomes those present, after establishing a quorum opens the session.

Presentation: **Maison des Jeunes**, Marie-France, information on the program she ran at the RA for the youth.

66-06-2011

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED VICTOR BISSON

Adoption of the agenda with the additions to « **Varia** »

1. Mayor M. Graham Hawley :
2. Seat #1 M. Victor Bisson: Floor at RA
3. Seat #2 Mme Nancy Dagenais:
4. Seat #3 M. Léon Lance :
5. Seat #4 Mme Claudia Dubeau: **(Absent)**
6. Seat #5 M. Claude Piché: Fire Dept.
7. Seat #6 M. Jacque Gauthier: Comments on last meeting
8. Director General Andrea Lafleur :

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67-06-2011

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED LÉON LANCE

THAT the Minutes of the regular council meeting May 3rd, 2011 be accepted as written.

Carried

68-06-2011

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED CLAUDE PICHÉ

THAT we purchase 3 colored signs 4'X4' for the Fire Department as agreed upon and included in the 2011 budget.

Carried

69-06-2011

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED VICTOR BISSON

THAT we pay \$150.00 per lake for water testing and request a copy of the analysis report before issuing the payment.

Carried

70-06-2011

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED NANCY DAGENAI

THAT we give \$1,000.00 to the Otter Lake Canada Day Committee for the festivities as budgeted.

Carried

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71-06-2011

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

THAT we hire Marc Ladouceur as a seasonal laborer, 40 hours per week for a minimum of 20 weeks.

Carried

72-06-2011

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

LÉON LANCE

THAT Andrea Lafleur, Director General, be authorized to sign on behalf of the Municipality, the documents required for registration to clicSÉQUR and generally to do whatever she deems useful and necessary for that purpose.

THAT the Minister of Revenue is authorized to communicate with the representative in order to obtain the necessary information for the registration to clicSEQUR.

Carried

73-06-2011

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

CLAUDE PICHE

THAT we make a request to the Ministry of Natural Resources for authorization for the installation of dry hydrants, the cost is \$523.00 however it can be shared among other municipalities requesting the authorization.

Carried

Notice of motion is given by councilor NANCY DAGENAIS to look into water restrictions, watering of lawns for example.

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Varia

Mayor M. Graham Hawley:

Seat #1 M. Victor Bisson:

Get a quote to get the floor repaired at the RA

Seat #2 Mme Nancy Dagenais:

Seat #3 M. Léon Lance :

Seat #4 Mme Claudia Dubeau: **(Absent)**

Seat #5 M. Claude Piché:

Fire hydrants

Inspection of Fire Dept. Equipment

Salaries paid for several tasks required to be completed by the Fire Dept. under the cover plan.

Seat #6 M. Jacque Gauthier:

Questions asked to the Mayor and forwarded to a Councillor

Information for Council Members

- Mayors Report
 - Building Inspectors Report
 - Road Foremans Report
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Correspondence

- | | |
|-----------------------|---|
| 1. FQM | Annual meeting 29 Sept-1 Oct 2011 in Quebec |
| 2. Carrefour jeunesse | Request for financial support |
| 3. Adele Lafleur | Request for improvements to Trout Road |
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74-06-2011

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICTOR BISSON

That the accounts be paid

Carried

CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$155,753.21 have been proposed.

Signed in Otter Lake, Quebec
This 7th day of June 2011.
Andrea Lafleur, Director General

Accounts payables :	\$122,450.38
Prepaid Invoices :	\$13,373.04
Elected and Employees Salary :	\$19,929.79
Total :	\$155,753.21

Question Period 30 minutes

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75-06-2011

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

THAT the meeting be adjourned at 8:00PM.

Carried

GRAHAM HAWLEY, Mayor

ANDREA LAFLEUR, Director General