



MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès verbale / Minutes

Tuesday August 7, 2012

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present His Worship the Mayor Mr. GRAHAM HAWLEY, Councillors LÉON LANCE, VICTOR BISSON, NANCY DAGENAI, CLAUDIA DUBEAU, JACQUE GAUTHIER, CLAUDE PICHÉ all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

112-08-2012

The Mayor welcomes those present, after establishing a quorum opens the session.

113-08-2012

IT WAS MOVED BY COUNCILOR LÉON LANCE
AND UNANIMOUSLY RESOLVED

Adoption of the agenda with the additions to « **Varia** »

1. Mayor M. Graham Hawley:
2. Seat #1 M. Victor Bisson:
3. Seat #2 Mme Nancy Dagenais:
4. Seat #3 M. Léon Lance :
5. Seat #4 Mme Claudia Dubeau:
6. Seat #5 M. Claude Piché:
7. Seat #6 M. Jacque Gauthier:

Director General Andrea Lafleur

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114-08-2012

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICTOR BISSON

THAT the Minutes of the regular council meeting July 3rd, 2012 be accepted as written.

Carried

115-08-2012

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICTOR BISSON

THAT the Minutes of the extra ordinary council meeting July 16th, 2012 be accepted as written.

Carried

116-08-2012

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

NANCY DAGENAIS

THAT the Minutes of the extra ordinary council meeting July 31st, 2012 be accepted as written.

Carried

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117-08-2012

WHEREAS the Municipality of Otter Lake advertised to create an On-call List and applications were accepted until August 2, 2012

WHEREAS three individuals were selected August 3rd, 2012 to be on the list

WHEREAS the three people chosen were Mr. Gilles Schryer, Mr. René Miljour and Mr. Shane Presley

IT WAS MOVED BY COUNCILOR JACQUE GAUTHIER
AND UNANIMOUSLY RESOLVED

THAT the Municipality of Otter Lake accept the selected individuals who will be working for the Municipality when the Road Foreman, Mr. Maurice Richard, requires an additional labourer

Carried

118-08-2012

WHEREAS the Municipality of Otter Lake agreed to purchase parts of lot 25 Range 3 in the Municipality of Otter Lake from Mr. Jerry Dubeau and Mrs. Joanne Dubeau

WHEREAS the Municipality agrees to pay \$7,500.00 plus the survey and notarial costs

WHEREAS the property was described by Fortin & Robertson, minute 9194, dossier 10327-F9194, dated July 20th, 2012, surface area of 4302 m²

IT WAS MOVED BY COUNCILOR LÉON LANCE
AND UNANIMOUSLY RESOLVED

THAT the Municipality of Otter Lake purchase part of lot 25, Range 3 township of Leslie. The authority to sign the purchase agreement is given to Mayor Graham Hawley and Director General Andrea Lafleur.

Carried

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119-08-2012

WHEREAS the Municipality of Otter Lake advertised for a fulltime Building Inspector and accepted applications until July 6th 2012

WHEREAS three individuals were selected for interviews which were held July 16th 2012

WHEREAS the most suitable candidate from the group was Mr. Terry Lafleur

WHEREAS the position was offered to Mr. Terry Lafleur and his acceptance of the position was received July 18th 2012

IT WAS MOVED BY COUNCILOR CLAUDE PICHÉ
AND UNANIMOUSLY RESOLVED

THAT the Municipality of Otter Lake name Mr. Terry Lafleur as fulltime Municipal Building Inspector effective August 7th 2012

Carried

120-08-2012

WHEREAS:

- The municipality is aware of the guide related to the terms of payment of the government contribution in the gasoline tax program and the contribution of Quebec (TECQ) for the years 2010 to 2013;
- The municipality should respect the terms of this guide that apply to it in order to receive the government contribution that has been confirmed in a letter from the Minister of Municipal Affairs, Regions and Land Occupancy;

IT WAS MOVED BY COUNCILOR VICTOR BISSON
AND UNANIMOUSLY RESOLVED

THAT:

- The municipality agrees to respect the terms of this guide which apply to it;
- The municipality agrees to be the only one responsible and to release Canada and Quebec as well as their Ministers, high officials, employees and agents of all responsibilities, claims, requirements, losses, damages and costs of any kind related to an injury inflicted to a person or the death of this person, damages on the property or the loss of property

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caused deliberately or due to negligence arising directly or indirectly from investments realized through financial aid obtained in the TECQ 2010-2013 program;

- The municipality approves the contents and authorizes that it be sent to the Minister of Municipal Affairs, Regions and Land Occupancy, the programming and all the necessary documents required by the Minister to receive the government contribution that has been confirmed in a letter from the Minister of Municipal Affairs, Regions and Land Occupancy;
- The municipality agrees to the minimum capital required in municipal infrastructures fixed at \$28 per resident per year, a total of \$112 per resident for the 4 years of the program;
- The municipality agrees to inform the Minister of Municipal Affairs, Regions and Land Occupancy of all modifications that will be done to the programming hereby approved by the present resolution.

Carried

Varia

Mayor M. Graham Hawley:

Seat #1 M. Victor Bisson: Net at RA
Close the play ground for the ball
tournament weekend because the net is not installed yet

Seat #2 Mme Nancy Dagenais:

Seat #3 M. Léon Lance :

Seat #4 Mme Claudia Dubeau:

Seat #5 M. Claude Piché: Police presence on weekends, Fire ban still on

Seat #6 M. Jacque Gauthier: Hydro pole 1028 Picanoc

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Information for Council Members

- Mayors Report
-

121-08-2012

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

CLAUDE PICHÉ

THAT the Municipality of Otter Lake requests improved police presence in our Municipality on weekends, especially long weekends. Citizens are not satisfied with the service they are receiving from the Sûreté du Québec given the yearly cost to the Municipality.

Carried

Correspondence

- | | |
|-----------------------|-------------------------|
| 1. Allan Graveline | Winter road maintenance |
| 2. Joseph Simard | Lafleur Road |
| 3. Richard Tyczkowski | Collins Road |
| 4. Michel Pilon | calcium |
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122-08-2012

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICTOR BISSON

That the accounts be paid

Carried

CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$67,667.73 have been proposed.

Signed in Otter Lake, Quebec
This 7th day of August 2012.

Andrea Lafleur, Director General

Accounts payables :	67,667.63 \$
Prepaid Invoices :	3,772.48 \$
Elected and Employees Salary :	28,349.94 \$
Total :	99,790.05\$

Question Period 30 minutes

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IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

THAT the meeting be adjourned at 8:02PM.

Carried

GRAHAM HAWLEY, Mayor

ANDREA LAFLEUR, Director General