



Tuesday January 10, 2012

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present His Worship the Mayor Mr. GRAHAM HAWLEY, Councillors NANCY DAGENAI, VICTOR BISSON, CLAUDIA DUBEAU, JACQUE GAUTHIER, CLAUDE PICHÉ all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

ABSENT: Councillor LÉON LANCE (Motivated)

01-01-2012

The Mayor welcomes those present, after establishing a quorum opens the session.

02-01-2012

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED NANCY DAGENAI

Adoption of the agenda with the additions to « **Varia** »

1. Mayor M. Graham Hawley :
2. Seat #1 M. Victor Bisson:
3. Seat #2 Mme Nancy Dagenais:
4. Seat #3 M. Léon Lance : **Absent**
5. Seat #4 Mme Claudia Dubeau:
6. Seat #5 M. Claude Piché: Patinoire/Rink
7. Seat #6 M. Jacque Gauthier:

Director General Andrea Lafleur :

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03-01-2012

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED VICTOR BISSON

THAT the Minutes of the regular council meeting December 6th, 2011 be accepted as written.

Carried

04-01-2012

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED CLAUDE PICHÉ

THAT the Minutes of the extra ordinary budget council meeting December 20th, 2011 be accepted as written.

Carried

05-01-2012

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED CLAUDE PICHÉ

THAT the Minutes of the extra ordinary council meeting December 20th, 2011 be accepted as written.

Carried

06-01-2012

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED NANCY DAGENAI

THAT the Municipality of Otter Lake increase the hourly employees pay rates by 3%, the cost of living allowance. The mileage reimbursement rate remains at .45 per KM. Effective January 1, 2012.

Carried

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07-01-2012

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED VICTOR BISSON

THAT the Municipality of Otter Lake increase the amount contributed by the Municipality to the employees' pension fund from 2% to 3% with the employee contributing 3% also.
Effective January 1, 2012.

Carried

08-01-2012

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED CLAUDIA DUBEAU

THAT the Municipality of Otter Lake gives The Pontiac Snowmobile Drivers Association Inc. temporary use of Beaudoin road, sections of Erfle road, a section of King road and a section of Pine road until a By-Law is put into effect.

Carried

Notice of Motion is hereby given by VICTOR BISSON to create a By-Law to allow the operation of snowmobiles on certain municipal highways in Otter Lake.

09-01-2012

By-Law 01-01-2012 repealing and amending all previous By-Laws that provide for taxation for the year 2012 of the Municipality of Otter Lake.

Whereas a notice of motion was given December 20, 2011;

Whereas it is expedient to revise the tax rate and service rate for 2012

For these reasons,

It is proposed by CLAUDIA DUBEAU and resolved unanimously to adopt the By-Law 01-01-2012 repealing and amending all previous By-Laws that provide for taxation for the year 2012 the Municipality of Otter Lake.

CANADA
PROVINCE OF QUEBEC
TOWN OF OTTER LAKE

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Article 1 - General Tax Rates

Section 1.1 Rate of \$ 0.67 per \$ 100 of Roll Assessment

Section 1.2 18% interest on late payments

Section 1.3 Payment of tax bill in 3 installments – if amount is more than \$ 300.00

1st payment of 40% due date April 1, 2012

2nd 30% payment due date 1 July 2012

3rd payment 30% due date 1 September 2012

Article 2 The distribution rate for water service to users:

Residential	\$ 150.00
Residential with attached business	\$ 225.00
Duplex	\$ 300.00
Triplex	\$ 450.00
Quadruple	\$ 600.00
7 units	\$ 1,050.00
Hotel/Motel/Bar	\$ 450.00
Restaurant	\$ 450.00
Seasonal	\$ 75.00
Laundromat	\$ 450.00

Article 3 Rate for the reception site for the residential waste

Fixed \$ 100.00

Section 3.1 Additional Costs

Sofa	100-150 lbs	\$ 20.00
Loveseat	30-50 lbs	\$ 10.00
Kitchen chair	10-15 lbs	\$ 5.00
Mattress (regular)	100 lbs	\$ 10.00
Mattress (King)	150 lbs	\$ 20.00
Box springs	40-50 lbs	\$ 10.00
Carpets, carpet underlay		\$ 0.20 per pound
Recycling	No charge	
Metal	No charge	
Brush less than 4 inches	No charge	

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Article 4 **Rate to defray the costs of purchasing a fire truck.**

Fixed \$ 50.00 per units of all taxable property

Article 5 **Rate for the upgrading of drinking water infrastructure borrowing bylaw # 005-11-2009**

Article 5.1 To provide 25% of expenditures incurred for interest and capital repayment of annual payments on the loan, is hereby imposed and levied annually, during the term of the loan, all taxable immovables in the territory of the municipality, a special tax at a rate sufficient to its value as it appears on the assessment roll in force each year.

Rate of \$ 9.00

Article 5.2 To provide for 75% of expenses incurred for interest and capital repayment of annual payments on the loan, it is required by this Regulation and shall be appropriated annually during the term of the loan, each owner a taxable property located within the basin of taxation described in schedule "A" attached to this by law to form an integral part of compensation in respect of each taxable property owned.

The amount of this compensation will be determined annually by multiplying the number of units assigned the following table an below each property taxable by the value assigned to each unit. This value is determined by dividing the expenses incurred for interest and capital repayment of annual payments on the loan by the number of units of all taxable property located within the basin.

ANNEXE - A	Building Categories	Number of units	
A	<u>Residential</u>		
	Residential building housing	1	\$ 175.00
	Residential building with commercial	1.5	\$ 262.50
	Seasonal Building	1	\$ 175.00
B	<u>Commercial</u>		
	a) Convenience	1.5	\$ 262.50
	b) Convenience store	1.5	\$ 262.50
	c) Hairdresser	1.5	\$ 262.50
	d) Restaurant/Hotel/Bar/Lounge	1.5	\$ 262.50
	e) Utility	2	\$ 350.00
	f) Gas Station	1.5	\$ 262.50
	g) Potato Chips stand	1.5	\$ 262.50
	h) General Store & a variety of items	1	\$ 175.00
	i) Nonprofit Business	1	\$ 175.00

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j)	Bakery	1.5	\$ 262.50
k)	Bed & Breakfasts	1.5	\$ 262.50
C	<u>Other commercial building</u>		
a)	Professional Office	1.5	\$ 262.50
b)	Post Office	1.5	\$ 262.50
c)	Government Offices - Private	1.5	\$ 262.50
D	<u>Vacant building land</u>	.5	\$ 87.50

Article 6 **Trailers**

A charge of \$10.00 per month for a temporary removable trailer.

Article 7 **By-Law comes into force in accordance with the law.**

10-01-2012

Modification of Public Nuisance By-Law 001-07-2007 with the addition of Article 11 - Fines and Penalties for non compliance with the elimination of commercial /industrial waste.

ARTICLE 11:

WHEREAS The Municipality of Otter Lake does not deal with commercial or industrial waste as per the contract between Tom Orr Cartage and MRC Pontiac for residential waste only

WHEREAS for this purpose, a letter was issued to all commercial property owners February 25, 2010 to advise them of their responsibility to handle the disposal of their commercial/industrial waste with a contractor of their choice

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICTOR BISSON

THAT an infraction will be imposed if the evidence of a commercial/industrial waste contract is not presented at the Municipal office on or before March 31ST

THAT an amount of \$300.00 will be payable for a one time infraction, \$500.00 for the second and \$800.00 for the third

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Notice of Motion is hereby given by CLAUDE PICHÉ to adopt By-Law S.Q. 2011-02, 2011-03, 2011-04, 2011-05, 2011-06 and 2011-07 concerning various topics enforceable by the Quebec Provincial Police.

Varia

Mayor M. Graham Hawley:

Seat #1 M. Victor Bisson:

Seat #2 Mme Nancy Dagenais:

Seat #3 M. Léon Lance :

Seat #4 Mme Claudia Dubeau:

Seat #5 M. Claude Piché: Rink will be flooded tonight

Seat #6 M. Jacque Gauthier:

Information for Council Members

- Mayors Report
 - Road Foremans Report
-

Correspondence

- | | |
|---------------------|------------------|
| 1. Jerry Dubeau | Land at the dump |
| 2. Tara Betts | RA Hall |
| 3. Colleen McCauley | Help at Carnival |

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| 4. Donna-Lee Graham | Pontiac Snowmobile Drivers |
| 5. Hydro Québec | Objects on hydro poles |
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11-01-2012

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED VICTOR BISSON

That the accounts be paid

Carried

CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$109,863.52 have been proposed.

Signed in Otter Lake, Quebec
This 10th day of January 2012.

Andrea Lafleur, Director General

Accounts payables :	45,241.04 \$
Prepaid Invoices :	39,815.64 \$
Elected and Employees Salary :	24,806.84 \$
Total :	109,863.52 \$

Question Period 30 minutes

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12-01-2012

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

THAT the meeting be adjourned at 7:17PM.

Carried

GRAHAM HAWLEY, Mayor

ANDREA LAFLEUR, Director General