



MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès verbal / Minutes

Tuesday July 4th, 2017

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present the Mayor Mrs. KIM CARTIER VILLENEUVE, Councilors JENNIFER VADNEAU, VICKY DUBEAU, MAURICE LAFLEUR, IVAN LEBLANC, JACQUE GAUTHIER (Pro-mayor) all forming quorum under the chairmanship of the Mayor.

ABSENT: Councilor NANCY DAGENAIS (Motivated)

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session.

91-07-2017

IT WAS MOVED BY COUNCILOR JENNIFER VADNEAU
AND UNANIMOUSLY RESOLVED

Adoption of the agenda with the additions to « **Varia** »

1. Mayor Mme Kim Cartier-Villeneuve:
2. Seat #1 M. Maurice Lafleur: YES
3. Seat #2 Mme Nancy Dagenais:
4. Seat #3 Mme Jennifer Vadneau:
5. Seat #4 Mme Vicky Dubeau:
6. Seat #5 M Ivan Leblanc :
7. Seat #6 M Jacque Gauthier : YES

Director General Andrea Lafleur :

92-07-2017

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IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

IVAN LEBLANC

THAT the Minutes of the regular council meeting June 6th, 2017 be accepted as written.

Carried

93-07-2017

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

THAT the Municipality of Otter Lake makes a donation of \$300.00 to the Fort Coulonge High School for a bursary at their 2017 graduation ceremony, a student from our municipality.

Carried

94-07-2017

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JENNIFER VADNEAU

THAT the Municipality of Otter Lake authorises Andrea Lafleur to attend the ADMQ Outaouais zone annual seminar in Aylmer September 14th and 15th, 2017. The registration cost is \$200.00. The Municipality will also cover the costs of accommodations, travel and meals according to the Employee policy.

Carried

95-07-2017

WHEREAS: The Municipality will receive monies in the 2014-2018 TECQ program to complete work on Beaudoin Road

WHEREAS: The Municipality asked Morin Sand & Gravel and Doug Zacharias to provide a price on gravel (approx. 5000 tonnes)

WHEREAS: The Municipality received the following bid (before tax):

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Morin Sand & Gravel: \$6.60 per tonne
Doug Zacharias: No bid received

IT WAS MOVED BY COUNCILOR AND UNANIMOUSLY RESOLVED JACQUE GAUTHIER

AND RESOLVED THAT: The Municipality purchases the gravel for Beaudoin Road from Morin Sand & Gravel. (Approx. 5 Kilometers)

Carried

96-07-2017

WHEREAS: The Municipality will be receiving monies in the 2014-2018 TECQ program to complete work on Beaudoin Road

WHEREAS: The Municipality has chosen four truckers to do the hauling:

Herbie Zacharias	1 truck	Max. \$6,000.00 before tax
Larry Kluke	1 truck	Max. \$6,000.00 before tax
Morin Sand & Gravel	1 truck	Max. \$6,000.00 before tax
Doug Zacharias Ltd	2 trucks	Max. \$12,000.00 before tax

IT WAS MOVED BY COUNCILOR AND UNANIMOUSLY RESOLVED JACQUE GAUTHIER

AND RESOLVED THAT: The Municipality approve trucking of \$30,000.00 before tax to haul the gravel required for the work on Beaudoin Road. (Suppliers will be paid according to the rates established by the Quebec Ministry of Transport)

Carried

97-07-2017

WHEREAS an engineer's plan is required to complete the work on the potable water line extending it down Second Street;

WHEREAS the Municipality has asked the company CIMA to give us a bid on the project;;

IT WAS MOVED BY COUNCILOR AND UNANIMOUSLY RESOLVED JENNIFER VADNEAU

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THAT the Municipality of Otter Lake authorizes that the Director General hires the company CIMA to complete the project at a cost of \$17,000.00 plus tax. The project is part of the TECQ 2014-2018 and will be paid by the grant monies. (Annex A)

Carried

Varia

Mayor Mme Kim Cartier Villeneuve:

Seat #1 M Maurice Lafleur: Composting – Build a composter at the dump
Invasive species signs

Seat #2 Mme Nancy Dagenais:

Seat #3 Mme Jennifer Vadneau : Congrats to the Otter Lake RA committee for the
Canada Day celebrations

Seat #4 Mme Vicky Dubeau: Gravel samples

Seat #5 M Ivan Leblanc:

Seat #6 M Jacque Gauthier: Pontiac Quad Club – Belmont road

98-07-2017

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

THAT the Municipality of Otter Lake authorises the Mayor, Kim Cartier-Villeneuve, to sign the agreement with the Pontiac Quad Club allowing them the use of Belmont road (from Route 301) for a distance of 925m.

Carried

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Information for Council Members

Building Inspector report

Mayor's report

Dialysis unit at the Shawville Hospital, 5 chairs

2 names for the election of the warden at the MRC – Mrs.Charlotte L'Ecuyer and Mr.Raymond Durocher

Mr. Bernard Roy – New Director General at the Pontiac MRC

PIIRRL Program

FARR Program

Indoor swimming pool project in Fort Coulonge

Study at the Pontiac MRC

being done by Mr Chakib Ahmimed regarding quads and ski-doo's

School taxes – looking at the differences in rates

Heavy vehicle inspection in the Pontiac

RenoRegion Grant, contact Louis Caron at the Pontiac MRC

408 Tessier committee presentation very well done

Congrats to the RA committee for the Canada day festivities – Will Amos, André Fortin and Raymond Durocher all attended

Congrats to our summer student

Calcium working well on our roads

Report on the condition of the building at 408 Tessier was tabled

Shelving at the library

Firechief's report

Road Foreman's Report

Leslie Park report

Correspondence

- | | |
|-----------------------|-------------------|
| 1. Quinn Shepperd | Septic contractor |
| 2. Patrick Amyotte | Belmont road |
| 3. Tiziana Rompelberg | Public Roads |
| 4. Virginie Gargano | Thank you |
| 5. Julie Cote | Post office hours |

99-07-2017

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

That the accounts be paid

Carried

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CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$161,842.94 have been proposed.

Signed in Otter Lake, Quebec
This 4th day of July 2017.

Andrea Lafleur, Director General

Accounts payables :	161,842.94 \$
Prepaid Invoices :	\$
Elected and Employees Salary :	28,618.12 \$
Total :	190,461.06 \$

Question Period 30 minutes

100-07-2017

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

THAT the meeting be adjourned at 8:10PM.

Carried

KIM CARTIER VILLENEUVE, Mayor

ANDREA LAFLEUR, Director General

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