



MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès verbal / Minutes

Tuesday June 6th, 2017

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present the Mayor Mrs. KIM CARTIER VILLENEUVE, Councilors NANCY DAGENAIS, JENNIFER VADNEAU, VICKY DUBEAU, MAURICE LAFLEUR, IVAN LEBLANC, JACQUE GAUTHIER (Pro-mayor) all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session.

76-06-2017

IT WAS MOVED BY COUNCILOR IVAN LEBLANC
AND UNANIMOUSLY RESOLVED

Adoption of the agenda with the additions to « **Varia** »

1. Mayor Mme Kim Cartier-Villeneuve:
2. Seat #1 M. Maurice Lafleur:
3. Seat #2 Mme Nancy Dagenais: YES
4. Seat #3 Mme Jennifer Vadneau:
5. Seat #4 Mme Vicky Dubeau:
6. Seat #5 M Ivan Leblanc :
7. Seat #6 M Jacque Gauthier : YES

Director General Andrea Lafleur :

77-06-2017

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IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

NANCY DAGENAIS

THAT the Minutes of the regular council meeting May 2nd, 2017 be accepted as written.

Carried

78-06-2017

THE DELEGATION OF POWER TO THE MRC PONTIAC TO MANAGE THE 911 SERVICE CONTRACTS

- Whereas Municipalities must provide the services of a 9-1-1 emergency call center to their citizens;
- Whereas Groupe CLR (CLR) is currently providing the service to the municipality for the amount of 9-1-1 tax;
- Whereas the contract with CLR ends on 31 December 2017;
- Whereas the municipality has declared its intention to not renew the agreement with Groupe CLR for the services of a 9-1-1 emergency call center when it expires;
- Whereas the municipality's fire dispatch is currently provided by the MRC des Collines and the municipality pays a fee for this service;
- Whereas that the MRC des Collines is offering to provide the services of a 9-1-1 emergency call center and fire dispatch for the amount of the 9-1-1 tax only;
- Whereas the MRC Pontiac must sign an inter-MRC agreement for this service
- Whereas this agreement will represent important annual savings per municipality;

For these reasons,

It was moved by JENNIFER VADNEAU and resolved that the Municipality of Otter Lake gives the delegation of power to the MRC Pontiac to manage the 911 service contracts.

This delegation allows the MRC Pontiac to modify the recipient of the 911 tax on behalf of the municipality.

CARRIED

79-06-2017

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

THAT the Municipality of Otter Lake purchases culverts from Dale's Home Building Centre at a cost of \$5,163.20 tax included replenishing our inventory on hand.

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Carried

80-06-2017

IT WAS MOVED BY COUNCILOR
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MAURICE LAFLEUR

THAT the Municipality of Otter Lake hires Larry Kluke to complete road work on Mill (.8KM), Kluke (.6KM) and Reddington road (.6KM). The work will include gravelling 2 kilometers. The cost of the materials and transportation not to exceed \$12,000.00 plus tax.

Carried

81-06-2017

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JENNIFER VADNEAU

THAT the Municipality of Otter Lake gives the Otter Lake RA Committee a contribution of \$2500.00 towards 2017 events as per the 2017 Budget.

Carried

82-06-2017

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

THAT the Municipality of Otter Lake gives a donation of \$100.00 to the Canadian Diabetes Foundation in support of the 3rd Annual Ride for Diabetes Gymkana Rodeo which will be held July 22, 2017 at the TCRA in Ladysmith, QC.

Carried

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83-06-2017

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

THAT the Municipality of Otter Lake agrees to an increase of \$3.90 per hour for Mr. John O'Malley during the period for which he is the interim Road Foreman. The increase will be given retroactive to week ending May 20th and will remain in effect until the return of our Road Foreman.

Carried

84-06-2017

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JENNIFER VADNEAU

THAT the Municipality of Otter Lake gives a donation of \$50.00 to the Défis Pierre Lavoie, about twenty students from the Pontiac are participating in an endurance relay race.

Carried

85-06-2017

WHEREAS the local Laurentian Bank branch in Campbell's Bay, QC will be closing effective June 29th, 2017

WHEREAS the municipality has chosen to do business with the local Royal Bank branch in Shawville, QC

WHEREAS the municipality requires the same services with the Royal Bank as were available with the Laurentian Bank

IT WAS MOVED BY COUNCILOR
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JACQUE GAUTHIER

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THAT the Municipality of Otter Lake opens an account with the Royal Bank in Shawville, QC. The Municipality will also request an operating line of credit in the amount of \$500,000.00 and a VISA business card with a limit of \$2000.00. The Municipality also authorizes the Mayor, Kim Cartier-Villeneuve and the Director General, Andrea Lafleur, to sign the banking agreement and any documentation related to the new account.

Carried

86-06-2017

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

THAT the Municipality of Otter Lake adopts bill 122: An Act primarily to recognize that municipalities are local governments and to increase their autonomy and powers as such. (Annex A)

Carried

Varia

Mayor Mme Kim Cartier Villeneuve:

Seat #1 M Maurice Lafleur:

Seat #2 Mme Nancy Dagenais:

AGA Biblio a Lac Ste-Marie, 70 personne approx., vraiment intéressant, activités possible, support, etc. L'AGA annuel 2018 sera tenue ici au centre récréatif au mois de juin 2018.

Biblio AGM in Lac Ste-Marie, approx. 70 people, very interesting, possible activities, support, etc. The 2018 AGM will be held here at the RA centre in June 2018.

Seat #3 Mme Jennifer Vadneau :

Seat #4 Mme Vicky Dubeau:

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Seat #5 M Ivan Leblanc:

Seat #6 M Jacque Gauthier:

Congratulations to the Fire Dept. for their help with the Olympics held at the RA on May 24, 2017

Information for Council Members

Building Inspector report

Mayor's report

Calumet Island Mayor quit, Mr Pierre Fréchette

Visit to Chalk River nuclear site July 11th

RAVE at the Pontiac ZEC

Composting presentation on June 29, 2017 by Mr. Jacques Charbonneau

Emergency Plan – Update

Public consultation May 13th for 408 Tessier successful, 60 people, results to follow

Clark Lake Assoc. AGM assisted by Kim and Vicky, new president Mr. Mike White

FQM conference in Quebec September 28,29 and 30th

Hire a certified building inspector to look at the building located at 408 Tessier

New bus to travel from the Pontiac to Ottawa – Transcollines

Calcium will be applied Thursday June 8th

Garage sale/BBQ/Bake sale/Car wash at the St-Charles church June 10th at 10AM

Firechief's report

Road Foreman's Report

Leslie Park report

87-06-2017

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

THAT the Municipality of Otter Lake purchases four signs to raise awareness about invasive species that can contaminate our lakes from ABV des 7 at a cost of \$120.00 each plus the cost of shipping and taxes.

Carried

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88-06-2017

WHEREAS the Municipality applied for a student in the Canada Summer Jobs federal program;

WHEREAS the Municipality was approved for a student for the summer of 2017;

WHEREAS a committee made up of the mayor and two councillors interviewed the three students that applied and evaluated them based on their responses and whether they met the required criteria of the government program;

WHEREAS together the committee decided on the best candidate that met the criteria of the Canada Summer Jobs program;

FOR THESE REASONS,

it is proposed by **IVAN LEBLANC** and was unanimously resolved and agreed that the Municipality of Otter Lake hires Abigail Lavigne to fill the summer student position for 2017. The position will begin June 26th, 2017 and finish August 18th, 2017. The rate per hour will be \$11.25, 35 hours per week.

Carried

Correspondence

- | | |
|----------------------|------------------------|
| 1. Jennifer Quaille | Invasive species signs |
| 2. Tziana Rompelberg | Lake Tour |
| 3. SADC | 2017 AGM |
| 4. Kari Richardson | Compost survey |
| 5. Susan Desabrais | GORA AGM |

89-06-2017

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

NANCY DAGENAIS

That the accounts be paid

Carried

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CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$270,979.28 have been proposed.

Signed in Otter Lake, Quebec
This 6th day of June 2017.

Andrea Lafleur, Director General

Accounts payables :	270,979.28 \$
Prepaid Invoices :	\$
Elected and Employees Salary :	29,710.46 \$
Total :	300,689.74 \$

Question Period 30 minutes

90-06-2017

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

THAT the meeting be adjourned at 8:57PM.

Carried

KIM CARTIER VILLENEUVE, Mayor

ANDREA LAFLEUR, Director General

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