



MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès verbal / Minutes

Wednesday September 7th, 2016

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present the Mayor Mrs. KIM CARTIER VILLENEUVE, Councilors NANCY DAGENAI, JENNIFER VADNEAU, VICKY DUBEAU, MAURICE LAFLEUR, IVAN LEBLANC, JACQUE GAUTHIER all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session.

Opening of the bids for the snow plow contract 2016-2017, 2017-2018 and 2018-2019

106-09-2016

IT WAS MOVED BY COUNCILOR NANCY DAGENAI
AND UNANIMOUSLY RESOLVED

Adoption of the agenda with the additions to « **Varia** »

1. Mayor Mme Kim Cartier-Villeneuve:
2. Seat #1 M. Maurice Lafleur: YES
3. Seat #2 Mme Nancy Dagenais:
4. Seat #3 Mme Jennifer Vadneau:
5. Seat #4 Mme Vicky Dubeau: YES
6. Seat #5 M Ivan Leblanc : YES
7. Seat #6 M Jacque Gauthier : YES

Director General Andrea Lafleur :

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107-09-2016

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

MAURICE LAFLEUR

THAT the Minutes of the regular council meeting August 3rd, 2016 be accepted as written.

Carried

108-09-2016

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

NANCY DAGENAIS

THAT the Municipality of Otter Lake makes a donation of \$150.00 to the Pontiac Chamber of Commerce to help with the cost of their 2016 annual GALA.

Carried

109-09-2016

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

MAURICE LAFLEUR

THAT the Municipality of Otter Lake purchases a 2008 Case 580M backhoe and snow bucket from J.R. Brisson Equipment at a cost of \$57,372.53 tax included.

Carried

110-09-2016

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

NANCY DAGENAIS

La version française est la version officielle - The French version is the official version

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THAT the Municipality of Otter Lake accepts the quote from Consult'Eau for the replacement of the chlorination dosing system at the pump house at a cost of \$3,166.42 tax included.

Carried

Notice of motion

Notice of motion is given by IVAN LEBLANC that at the October 2016 regular council meeting, that a modified By-Law regarding the Code of Ethics for the elected officials will be adopted.

Notice of motion

Notice of motion is given by IVAN LEBLANC that at the October 2016 regular council meeting, that a modified By-Law regarding the Code of Ethics for the employees will be adopted.

Varia

Mayor Mme Kim Cartier Villeneuve:

Seat #1 M Maurice Lafleur:

Renewal of Urban planning Committee

Seat #2 Mme Nancy Dagenais:

Seat #3 Mme Jennifer Vadneau :

Seat #4 Mme Vicky Dubeau: Benny Beauchamp - Burning

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Siège/Seat #5 M Ivan Leblanc: Neighborhood watch signs

Siège/Seat #6 M Jacque Gauthier: Congrats to Fire Dept. Rodney Vadneau's birthday party
Quad Club and the PPJ trail
Dorion's horses on Blaskie rd
Leslie Park decree

111-09-2016

IT WAS MOVED BY COUNCILOR VICKY DUBEAU
AND UNANIMOUSLY RESOLVED

THAT the Municipality of Otter Lake renews the Urban Planning Committee for a term of no more than two (2) years from the date;

Mr. Richard Lavigne, Mrs. Helene Boulet, Mr. Denis Gravelle and Mr. Kenneth Dubeau

By virtue of the Loi sur l'Amenagement et l'Urbanisme, chapter V, art. 147.

Carried

112-09-2016

IT WAS MOVED BY COUNCILOR IVAN LEBLANC
AND UNANIMOUSLY RESOLVED

THAT the Municipality of Otter Lake purchases 4 new Neighborhood Watch signs from the company SignoPlus at a maximum cost of \$300.00 before tax.

Carried

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Information for Council Members

Mayor's report

Final report on PPJ trail in September

Chip Radio changed from 101.7 to 101.9

Opening of the new municipal office in Litchfield

Meeting with the Minister of Municipal Affairs Mr. Martin Coiteux September 6th in Otter Lake

Building Inspector report

Firechief's report

Road Foreman's report

Leslie Park report

Correspondence

- | | |
|----------------------------|--------------------------|
| 1. Guylaine Lalande | Parkview property |
| 2. Brian Card | Calcium |
| 3. Boris Rubashkin | Hydro Quebec |
| 4. Doug Zacharias Trucking | Thank you - Streetlights |

113-09-2016

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JENNIFER VADNEAU

That the accounts be paid

Carried

CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$ 232,973.57 have been proposed.

Signed in Otter Lake, Quebec

This 7th day of September 2016.

Andrea Lafleur, Director General

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| | |
|--------------------------------|----------------------|
| Accounts payables : | 232,973.57 \$ |
| Prepaid Invoices : | 3,500.00 \$ |
| Elected and Employees Salary : | 35,989.00 \$ |
| Total : | 272,462.57 \$ |

Question Period 30 minutes

114-09-2016

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

THAT the meeting be adjourned at 8:21PM.

Carried

KIM CARTIER VILLENEUVE, Mayor

ANDREA LAFLEUR, Director General