



MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès verbal / Minutes

Tuesday June 7th, 2016

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present the Mayor Mrs. KIM CARTIER VILLENEUVE, Councilors NANCY DAGENAI, JENNIFER VADNEAU, VICKY DUBEAU, MAURICE LAFLEUR, IVAN LEBLANC, JACQUE GAUTHIER (Pro-mayor) all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session.

62-06-2016

IT WAS MOVED BY COUNCILOR NANCY DAGENAI
AND UNANIMOUSLY RESOLVED

Adoption of the agenda with the additions to « **Varia** »

1. Mayor Mme Kim Cartier-Villeneuve: YES
2. Seat #1 M. Maurice Lafleur:
3. Seat #2 Mme Nancy Dagenais: YES
4. Seat #3 Mme Jennifer Vadneau: YES
5. Seat #4 Mme Vicky Dubeau:
6. Seat #5 M Ivan Leblanc : YES
7. Seat #6 M Jacque Gauthier : YES

Director General Andrea Lafleur :

63-06-2016

IT WAS MOVED BY COUNCILOR MAURICE LAFLEUR

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AND UNANIMOUSLY RESOLVED

THAT the Minutes of the regular council meeting May 3rd, 2016 be accepted as written.

Carried

64-06-2016

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

THAT the Minutes of the extra ordinary council meeting May 17th, 2016 be accepted as written.

Carried

65-06-2016

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

THAT the Municipality of Otter Lake authorises the Mayor, Kim Cartier-Villeneuve, to sign all necessary documents for the sale of property bearing civic number 135 Leslie Road (Lot C01RA-18-8) to Mr. Barry Moskaluk.

Carried

66-06-2016

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JENNIFER VADNEAU

THAT the Municipality of Otter Lake hires the firm Piché & Lacroix CPA Inc to complete the 2016 audit and produce the financial statements.

Carried

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67-06-2016

WHEREAS the Ministry of Transport has paid compensation of \$231,849.00 for the maintenance of local roads for the calendar year 2015;

WHEREAS compensation distributed to the municipality is for routine and preventive maintenance of local roads 1 and 2 and the bridge elements located on these roads, for which municipalities are responsible;

WHEREAS this resolution is accompanied by Appendix A identifying the interventions made by the municipality on the aforementioned roads;

WHEREAS an external auditor will present an accountability report duly completed within the prescribed time limit, Appendix B or a special external verification report;

FOR THESE REASONS,

it is proposed by JACQUE GAUTHIER, seconded by MAURICE LAFLEUR, and was unanimously resolved and agreed that the Municipality of Otter Lake informs the Ministry of Transport that compensation was used for routine and preventive maintenance of local roads 1 and 2 and the bridge elements located on these roads, for which the Municipality is responsible, in accordance with the objectives of the Aid Program for the maintenance of local roads.

Carried

68-06-2016

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JENNIFER VADNEAU

THAT the Municipality of Otter Lake purchase culverts from Dale's Home Building Centre at a cost not to exceed \$5,000.00 to replenish our inventory on hand.

Carried

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69-06-2016

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

NANCY DAGENAIS

THAT the Municipality of Otter Lake purchases the materials required to install a section of guard rails on the Picanoc Road (approx. 500 feet) from Dale's Home Building Centre at a cost of \$2,514.81 tax included.

Carried

70-06-2016

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JENNIFER VADNEAU

THAT the Municipality of Otter Lake gives the Otter Lake RA Committee a contribution of \$2500.00 towards 2016 events as per the 2016 Budget.

Carried

71-06-2016

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

THAT the Municipality of Otter Lake hires Doug Zacharias Trucking to complete road work on Clark Lake road which includes ditching and gravelling approximately 1 kilometre of road that gives us problems every spring. The total cost is not to exceed \$15,000.00 before tax.

Carried

72-06-2016

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IT WAS MOVED BY COUNCILOR
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NANCY DAGENAIS

THAT the Municipality of Otter Lake authorises Doug Zacharias Trucking to complete the necessary work for the installation of a dry hydrant on King Road. The work shall not exceed \$4000.00 before tax.

Carried

73-06-2016

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JENNIFER VADNEAU

THAT the Municipality of Otter Lake authorizes Sonya Rivington, Marc Ladouceur and Randy Richard to complete the First Responder training. No course fees or travel expenses shall be incurred by the Municipality. The members will be paid for their hours of training, 60 hours each, \$13.00 per hour, upon successful completion of the necessary training. The total cost for the three is \$2,340.00.

Carried

Varia

Mayor Mme Kim Cartier Villeneuve:

Inter municipal agreement with the TNO

Annual meeting of the Biblio network

Public notice to adopt the 2015 financials

Seat #1 M Maurice Lafleur:

Seat #2 Mme Nancy Dagenais:

Share the cost of the dry hydrant on Leslie road with

The Municipality of Litchfield

Automatic assistance by our Fire Dept. on Klatt road in

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Litchfield

Public consultation for the property at 408 Tessier and
how we should proceed with its development

Siège/Seat #3 Mme Jennifer Vadneau : Flowers for the town

Siège/Seat #4 Mme Vicky Dubeau:

Siège/Seat #5 M Ivan Leblanc: Guard rails

Siège/Seat #6 M Jacque Gauthier: Pontiac Quad Club – request for roads
Municipal cellphone plan
Internet au centre récréatif

Information for Council Members

Mayor's report

New Assistant Director General Mr Bernard Roy
MRC evaluations 3 years behind – hiring another inspector
Radar panel available for the municipalities

Building Inspector report

Firechief's report

Road Foreman's report

Leslie Park report

74-06-2016

IT WAS MOVED BY COUNCILOR
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NANCY DAGENAI

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THAT the Municipality of Otter Lake adopts the Intermunicipal agreement concerning First Responder services provided by the Municipality of Otter Lake in The Non Organized Territory of Lake Nigault. The municipality authorizes the Mayor Mrs. Kim Cartier-Villeneuve and the Director General Andrea Lafleur to sign the agreement.

Carried

75-06-2016

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JENNIFER VADNEAU

THAT the Municipality of Otter Lake authorises the Mayor Mrs. Kim Cartier-Villeneuve and the Librarian Mrs. Esther Dubeau to attend the Annual General Meeting of the Biblio network. The meeting will be held June 18th in Thurso at a cost of \$26.00 each plus mileage.

Carried

76-06-2016

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

IVAN LEBLANC

THAT the Municipality of Otter Lake authorises the automatic dispatch of the Otter Lake Fire Department for fires in the Municipality of Litchfield on a section of Klatt Road, from civic number 235 to civic number 317. The Intermunicipal agreement will be modified to reflect this addition.

Carried

77-06-2016

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

IVAN LEBLANC

THAT the Municipality of Otter Lake accepts the Municipality of Litchfield's request to cover half the cost of the dry hydrant installed on Leslie Road. The Municipality of Litchfield will
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now be able to name this hydrant as one of the required dry hydrants in the Fire Cover Safety Plan. As per their resolution number 2016-06-110 dated June 6, 2016 the monies will be included in their 2017 budget and paid to the Municipality of Otter Lake in January 2017, amount of \$9,449.83.

Carried

Correspondence

- | | |
|-----------------------------|--------------------------------|
| 1. Service Canada | Summer Job |
| 2. Thierry Rimbault | grant |
| 3. Pontiac Chamber of Comm. | Achievement awards |
| 4. FQM | Annual congress |
| 5. Marc Fortin | 2 nd call DEC grant |
| 6. Belinda Berube | Installation of signs |
| 7. John Connell | ATV's on Stephens road |
| 8. Muni. Rapides Joachims | Fort McMurray Fund |
| 9. Sarah Hurman | ATV's on Stephens road |
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IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

That the accounts be paid

Carried

CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$ 242,868.17 have been proposed.

Signed in Otter Lake, Quebec
This 7th day of June 2016.

Andrea Lafleur, Director General

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Accounts payables :	242,868.17 \$
Prepaid Invoices :	19,850.00 \$
Elected and Employees Salary :	29,519.97 \$
Total :	292,238.14 \$

Question Period 30 minutes

78-06-2016

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

THAT the meeting be adjourned at .

Carried

KIM CARTIER VILLENEUVE, Mayor

ANDREA LAFLEUR, Director General