



# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

## Procès verbal / Minutes

**Tuesday July 5th, 2016**

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present the Mayor Mrs. KIM CARTIER VILLENEUVE, Councilors NANCY DAGENAI, JENNIFER VADNEAU, VICKY DUBEAU, MAURICE LAFLEUR, IVAN LEBLANC, JACQUE GAUTHIER (Pro-mayor) all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session.

### **91-07-2016**

IT WAS MOVED BY COUNCILOR NANCY DAGENAI  
AND UNANIMOUSLY RESOLVED

Adoption of the agenda with the additions to « **Varia** »

1. Mayor Mme Kim Cartier-Villeneuve:
2. Seat #1 M. Maurice Lafleur:
3. Seat #2 Mme Nancy Dagenais: YES
4. Seat #3 Mme Jennifer Vadneau: YES
5. Seat #4 Mme Vicky Dubeau:
6. Seat #5 M Ivan Leblanc : YES
7. Seat #6 M Jacque Gauthier : YES

Director General Andrea Lafleur :

### **92-07-2016**

IT WAS MOVED BY COUNCILOR IVAN LEBLANC  
AND UNANIMOUSLY RESOLVED

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## Procès verbal / Minutes

**THAT** the Minutes of the regular council meeting June 7th, 2016 be accepted as written.

Carried

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### **93-07-2016**

**IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED**

**JENNIFER VADNEAU**

**THAT** the Minutes of the extra ordinary council meetings June 21st, 2016 be accepted as written.

Carried

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### **94-07-2016**

**WHEREAS:** The Municipality will receive monies in the 2014-2018 TECQ program to complete work on Picanoc Road

**WHEREAS:** The Municipality asked Morin Sand & Gravel and Doug Zacharias to provide a price on gravel (approx. 3360 tonnes)

**WHEREAS:** The Municipality received the following bid (before tax):

Morin Sand & Gravel:	\$6.55 per tonne
Doug Zacharias:	No bid received

**IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED**

**JACQUE GAUTHIER**

**AND RESOLVED THAT:** The Municipality purchases the gravel for Picanoc Road from Morin Sand & Gravel. (Approx. 3.5 Kilometers)

Carried

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**95-07-2016**

**WHEREAS:** The Municipality will be receiving monies in the 2014-2018 TECQ program to complete work on Picanoc Road

**WHEREAS:** The Municipality has chosen four truckers to do the hauling:

Herbie Zacharias	1 trucks	Max. \$2400.00 before tax
Larry Kluke	1 truck	Max. \$2400.00 before tax
Morin Sand & Gravel	1 truck	Max. \$2400.00 before tax
Doug Zacharias Ltd	2 trucks	Max. \$4800.00 before tax

**IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED**

JACQUE GAUTHIER

**AND RESOLVED THAT:** The Municipality approve trucking of \$12,000.00 before tax to haul the gravel required for the work on Picanoc Road. (Suppliers will be paid according to the rates established by the Quebec Ministry of Transport)

Carried

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### Varia

Mayor Mme Kim Cartier Villeneuve:

Seat #1 M Maurice Lafleur:

Seat #2 Mme Nancy Dagenais

Public consultation 408 Tessier

Seat #3 Mme Jennifer Vadneau :

Donation to the Pontiac Soccer Association

Seat #4 Mme Vicky Dubeau:

Seat #5 M Ivan Leblanc:

Order signs for Beaudoin Road

Siège/Seat #6 M Jacque Gauthier:

Summer student tasks

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**96-07-2016**

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

NANCY DAGENAIS

**THAT** the Municipality of Otter Lake gives a donation of \$50.00 to the Pontiac Soccer Association to help cover the costs of end of season gifts.

Carried

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### **Information for Council Members**

Mayor's report

ATV's on the PPJ trail – Study being done

Information session regarding legal aspects – Fire Services

Opening of the new section of the building at the MRC – named Elsie Gibbons

Building Inspector report

Firechief's report

Road Foreman's report

Leslie Park report

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### **Correspondence**

- |                           |           |
|---------------------------|-----------|
| 1. Carmen Larouche        | Horse     |
| 2. Travis Narlock         | Thank you |
| 3. Blue Heron Landscaping | Ballfield |
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**97-07-2016**

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

NANCY DAGENAIS

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**That** the accounts be paid

Carried

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### **CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:**

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$ 200,596.36 have been proposed.

Signed in Otter Lake, Quebec  
This 5th day of July 2016.

Andrea Lafleur, Director General

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Accounts payables :	200,596.36 \$
Prepaid Invoices :	\$
Elected and Employees Salary :	34,741.43 \$
<b>Total :</b>	<b>235,337.79 \$</b>

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**Question Period 30 minutes**

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**98-07-2016**

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

**THAT** the meeting be adjourned at 7:37PM.

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Carried

\_\_\_\_\_  
KIM CARTIER VILLENEUVE, Mayor

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ANDREA LAFLEUR, Director General