



# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

## Procès verbal / Minutes

### Tuesday February 2nd, 2016

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present the Mayor Mrs. KIM CARTIER VILLENEUVE, Councilors NANCY DAGENAIS, JENNIFER VADNEAU, VICKY DUBEAU, MAURICE LAFLEUR, IVAN LEBLANC, JACQUE GAUTHIER (Pro-mayor) all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session.

#### 12-02-2016

IT WAS MOVED BY COUNCILOR VICKY DUBEAU  
AND UNANIMOUSLY RESOLVED

Adoption of the agenda with the additions to « **Varia** »

1. Mayor Mme Kim Cartier-Villeneuve:
2. Seat #1 M. Maurice Lafleur:
3. Seat #2 Mme Nancy Dagenais: YES
4. Seat #3 Mme Jennifer Vadneau:
5. Seat #4 Mme Vicky Dubeau:
6. Seat #5 M Ivan Leblanc :
7. Seat #6 M Jacque Gauthier : YES

Director General Andrea Lafleur :

#### 13-02-2016

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IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

NANCY DAGENAIS

**THAT** the Minutes of the regular council meeting January 11th, 2016 be accepted as written.

Carried

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### 14-02-2016

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

**That** council approves expenditures for work performed on Ranch road, Lakeview road and Mill road for the subsidized amount of \$ 30,000, according to the requirements of the Ministry of Transport, grant number 00023385-1-84055(07) - 2015-07-02-56.

**That** work has been performed in accordance with these expenditures on roads under the management of the municipality and the audit file was created.

**That** the Firm Piché & Lacroix CPA inc. be mandated to verify the accountability for the grant.

Carried

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### 15-02-2016

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

MAURICE LAFLEUR

**WHEREAS** a contract was signed with Claude Gravelle Forestry to do the wood cut at Leslie Park in accordance with the Groupement Forestier du Pontiac's plan

**WHEREAS** several loads of wood were cut in 2015

**WHEREAS** the profits of the wood sales are to be given to the Leslie Park Foundation for improvements to their infrastructures

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

MAURICE LAFLEUR

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**THAT** the Municipality of Otter Lake prepares a check in the amount of \$39,390.41 for the Leslie Park Foundation for monies received from Claude Gravelle Forestry in 2015 so they can include it in their 2015 financials

Carried

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### 16-02-2016

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

**THAT** the Municipality of Otter Lake makes a donation of \$7,500.00 to the Otter Lake Firemen's Association for 2016.

Carried

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### 17-02-2016

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

**THAT** the Municipality of Otter Lake makes a donation of \$300.00 to the Heritage College Foundation to help keep tuition fees low and help students that are struggling financially to complete their studies.

Carried

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### Varia

Mayor Mme Kim Cartier Villeneuve:

Grants for renovations

Director of the MRC resigns

New office for the mayor

Seat #1 M Maurice Lafleur:

Seat #2 Mme Nancy Dagenais: Toponymie Quebec -

Otterlakers

Seat #3 Mme Jennifer Vadneau :

Seat #4 Mme Vicky Dubeau:

Seat #5 M Ivan Leblanc:

Seat #6 M Jacque Gauthier: Inventory in the garage

and the Fire Dept.

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### **18-02-2016**

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

NANCY DAGENAIS

**THAT** the Municipality of Otter Lake accepts the name Otterlakers for the citizens in our municipality. The name will be registered with Toponymie Quebec.

Carried

# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

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### Information for Council Members

- Building Inspector report
  - Mayor's report
  - Firechief's report
  - Leslie Park report
- 

### Correspondence

- |                      |               |
|----------------------|---------------|
| 1. Allan Graveline   | Ranch road    |
| 2. Kathleen Gauthier | Ellen Road    |
| 3. Doug Zacharias    | Street lights |
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### 19-02-2016

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

JENNIFER VADNEAU

**That** the accounts be paid

Carried

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### **CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:**

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$125,759.56 have been proposed.

Signed in Otter Lake, Quebec  
This 2nd day of February 2016.

Andrea Lafleur, Director General

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Accounts payables : 125,759.56 \$

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Prepaid Invoices :	700.00 \$
Elected and Employees Salary :	33,312.86 \$
<b>Total :</b>	<b>159,772.42 \$</b>

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**Question Period 30 minutes**

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**20-02-2016**

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

**THAT** the meeting be adjourned at 7:43PM.

Carried

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KIM CARTIER VILLENEUVE, Mayor

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ANDREA LAFLEUR, Director General