



MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès verbal / Minutes

Monday January 11th, 2016

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present the Mayor Mrs. KIM CARTIER VILLENEUVE, Councilors NANCY DAGENAIS, JENNIFER VADNEAU, VICKY DUBEAU, MAURICE LAFLEUR, IVAN LEBLANC, JACQUE GAUTHIER (Pro-mayor) all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session.

01-01-2016

IT WAS MOVED BY COUNCILOR JACQUE GAUTHIER
AND UNANIMOUSLY RESOLVED

Adoption of the agenda with the additions to « **Varia** »

1. Mayor Mme Kim Cartier-Villeneuve: YES
2. seat #1 M. Maurice Lafleur:
3. Seat #2 Mme Nancy Dagenais:
4. Seat #3 Mme Jennifer Vadneau:
5. Seat #4 Mme Vicky Dubeau:
6. Seat #5 M Ivan Leblanc :
7. Seat #6 M Jacque Gauthier : YES

Director General Andrea Lafleur :

02-01-2016

IT WAS MOVED BY COUNCILOR JACQUE GAUTHIER

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AND UNANIMOUSLY RESOLVED

THAT the Minutes of the regular council meeting December 1st, 2015 be accepted as written.

Carried

03-01-2016

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JENNIFER VADNEAU

THAT the Minutes of the extra ordinary meeting December 17th, 2015 be accepted as written.

Carried

04-01-2016

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

THAT the Minutes of the extra ordinary budget meeting December 17th, 2015 be accepted as written.

Carried

05-01-2016

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

NANCY DAGENAIS

THAT the Municipality of Otter Lake purchases 5 radios which have been programmed for the Fire Department from CTM Mobile at a cost of \$2801.25 tax included.

Carried

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06-01-2016

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

THAT the Municipality of Otter Lake authorizes Rodney Vadneau, Fire Chief, to take on Mrs. Caroline Gagné, Mrs. Mélanie Dumouchel, Mrs. Natasha St-Aubin and Mrs. Miranda Kluge to the Otter Lake Fire Department. The new members will be on probation for one year. No charges shall be incurred by the Municipality for these members for the first year. Once the year is up the members will be eligible to begin the Firefighter One training depending on the budget. Council at this time will pass a resolution to approve the training costs.

Carried

07-01-2016

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

IVAN LEBLANC

THAT the Municipality of Otter Lake writes a letter to the Hauts-Bois School Commission requesting the installation of two access points at St-Marie's school in Otter Lake for the Fire Department.

Carried

08-01-2016

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

MAURICE LAFLEUR

THAT the Municipality of Otter Lake increases the remuneration of employees for 2016 as follows:

Hourly rate / salary: increase of 2%, cost of living allowance

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Carried

09-01-2016

Whereas there are discrepancies between the Ministry of Natural Resources Cadastral Reform of certain roads belonging to the Municipality of Otter Lake;

Whereas the Municipality of Otter Lake adopted resolution 142-11-2015 to take possession of Reddington road, lot number 5 055 363;

Whereas the Municipality of Otter Lake adopted resolution 127-10-2015 to purchase a piece of property on Roy street lot 5 830 826;

Whereas the Municipality of Otter Lake adopted resolution 27-02-2014 to take possession of Mountview promenade lot numbers 5 057 443, 5 057 444, 5 056 292 and 5 057 445

Whereas the Municipality of Otter Lake needs to notarize the transfer of Reddington road, Roy Street and Mountview promenade;

IT WAS MOVED BY COUNCILOR JENNIFER VADNEAU
AND UNANIMOUSLY RESOLVED

THAT The Municipality of Otter Lake hires notary Mireille Alary, to prepare the necessary documents for this transaction and transfer of lot number 5 055 363 as described in the Quebec cadastral plan to the Municipality of Otter Lake, to transfer lot number 5 830 826 as describe in a survey plan by Christian Schnob land surveyor dated November 23rd, 2015 #2828 of his minutes, to transfer lot numbers 5 057 443, 5 057 444, 5 056 292 and 5 057 445 as described in the Quebec cadastral plan to the Municipality of Otter Lake and to give Kim Cartier-Villeneuve, Mayor, the authorisation to sign all necessary documents for the transaction.

Carried

Notice of Motion is hereby given by **JENNIFER VADNEAU** to modify the by-law regarding trailers number 02-05-2013.

Varia

Mayor Mme Kim Cartier Villeneuve:

SHQ Program

Election of warden

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Seat #1 M Maurice Lafleur:

Seat #2 Mme Nancy Dagenais:

Seat #3 Mme Jennifer Vadneau :

Seat #4 Mme Vicky Dubeau:

Seat #5 M Ivan Leblanc:

Seat #6 M Jacque Gauthier: Materials used by Terry Richard Construction

Information for Council Members

- Building Inspector report
- Mayor's report
- Firechief's report
- Leslie Park report

Correspondence

- | | |
|---------------------------|-----------------|
| 1. Sébastien Cyr | Fleury Road |
| 2. Randy and Nicole Lance | MacCreadie Road |
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10-01-2016

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JENNIFER VADNEAU

That the accounts be paid

Carried

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CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$108,657.37 have been proposed.

Signed in Otter Lake, Quebec
This 11th day of January 2016.

Andrea Lafleur, Director General

Accounts payables :	108,657.37 \$
Prepaid Invoices :	58,295.35 \$
Elected and Employees Salary :	31,356.02 \$
Total :	198,308.74 \$

Question Period 30 minutes

11-01-2016

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

THAT the meeting be adjourned at 7:45PM.

Carried

KIM CARTIER VILLENEUVE, Mayor

ANDREA LAFLEUR, Director General

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