



MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès verbal / Minutes

Tuesday December 1st, 2015

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present the Mayor Mrs. KIM CARTIER VILLENEUVE, Councilors NANCY DAGENAI, JENNIFER VADNEAU, VICKY DUBEAU, MAURICE LAFLEUR, IVAN LEBLANC, JACQUE GAUTHIER (Pro-mayor) all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session.

147-12-2015

IT WAS MOVED BY COUNCILOR NANCY DAGENAI
AND UNANIMOUSLY RESOLVED

Adoption of the agenda with the additions to « **Varia** »

1. Mayor Mme Kim Cartier-Villeneuve: YES
2. Seat #1 M. Maurice Lafleur:
3. Seat #2 Mme Nancy Dagenais:
4. Seat #3 Mme Jennifer Vadneau: YES
5. Seat #4 Mme Vicky Dubeau:
6. Seat #5 M Ivan Leblanc :
7. Seat #6 M Jacque Gauthier : YES

Director General Andrea Lafleur :

148-12-2015

IT WAS MOVED BY COUNCILOR JACQUE GAUTHIER
AND UNANIMOUSLY RESOLVED

La version française est la version officielle - The French version is the official version

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THAT the Minutes of the regular council meeting November 17th, 2015 be accepted as written.

Carried

149-12-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

THAT the Municipality of Otter Lake makes a donation of \$100.00 towards Ste-Marie's school annual Christmas meal and provides the RA hall free of charge.

Carried

150-12-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

NANCY DAGENAIS

THAT the Municipality of Otter Lake renews the recycling contract with Evolu-Tic Outaouais for five years (2016-2020). The new contract shows no price increase for 2016 and 2017, a 2.5% increase in 2018 and 2019 and a 3% increase in 2020. (Annex A)

Carried

151-12-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

MAURICE LAFLEUR

THAT the Municipality of Otter Lake purchases a 252 Millermatic welder from Ottawa Valley Oxygen for the municipal garage, cost is \$2,998.00 plus applicable taxes.

Carried

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152-12-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

THAT the Municipality of Otter Lake adopts modified By-law 2006-03-002 concerning the maintenance of roads during the winter season within the Municipality of Otter Lake. (Notice of motion August 5, 2015) ANNEX B

Carried

Varia

Mayor Mme Kim Cartier Villeneuve:

Formation Code d'Éthique / Code of Ethics
Training

Seat #1 M Maurice Lafleur:

Seat #2 Mme Nancy Dagenais:

Seat #3 Mme Jennifer Vadneau :MADA Grant

Seat #4 Mme Vicky Dubeau:

Seat #5 M Ivan Leblanc:

Seat #6 M Jacque Gauthier: Dump site in TNO

153-12-2015

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IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

NANCY DAGENAI

THAT the Municipality of Otter Lake sends Mayor Kim Cartier-Villeneuve and Councillor Ivan Leblanc to Code of Ethics training for elected officials given in the Pontiac region by the FQM. It will be held on January 16, location to be determined and the cost is a maximum of \$387.00 each.

Carried

154-12-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

NANCY DAGENAI

THAT the Municipality of Otter Lake authorizes Councillor Jennifer Vadneau to deposit a request in the 2015-2016 Quebec Municipal Infrastructure Program – Senior Friendly Municipality (PIQM-MADA). Councillor Jennifer Vadneau is also authorized to sign all required documents to complete the file. The application must be submitted by December 11, 2015.

Carried

155-12-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

NANCY DAGENAI

THAT the Municipality of Otter Lake agrees that the laptops that were purchased for the Council and the Mayor are to remain the property of the Municipality. Upon completion of their term the elected officials are to hand in their laptops and any accessories that were purchased to go with them. The laptops will then be restored to their original state and given to the new elected officials for use during their term.

Carried

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Information for Council Members

- Building Inspector report
- Mayor's report
- Firechief's report
- Leslie Park report

Correspondence

- | | |
|------------------------|---------------------|
| 1. Pontiac High School | Thank you - Bursary |
| 2. Danielle Villeneuve | Christmas dinner |
| 3. Roslyn Carter | Streetlight |
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156-12-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JENNIFER VADNEAU

That the accounts be paid

Carried

CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$135,638.84 have been proposed.

Signed in Otter Lake, Quebec
This 1st day of December 2015.

Andrea Lafleur, Director General

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|--------------------------------|----------------------|
| Accounts payables : | 135,638.84 \$ |
| Prepaid Invoices : | 55,000.00 \$ |
| Elected and Employees Salary : | 42,184.29 \$ |
| Total : | 232,823.13 \$ |

Question Period 30 minutes

157-12-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

THAT the meeting be adjourned at 8:10PM.

Carried

KIM CARTIER VILLENEUVE, Mayor

ANDREA LAFLEUR, Director General