



# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

## Procès verbal / Minutes

**mardi le 17 novembre 2015**

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present the Mayor Mrs. KIM CARTIER VILLENEUVE, Councilors NANCY DAGENAI, JENNIFER VADNEAU, VICKY DUBEAU, MAURICE LAFLEUR, IVAN LEBLANC, JACQUE GAUTHIER (Pro-mayor) all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session.

### **140-11-2015**

IT WAS MOVED BY COUNCILOR NANCY DAGENAI  
AND UNANIMOUSLY RESOLVED

Adoption of the agenda with the additions to « **Varia** »

1. Mayor Mme Kim Cartier-Villeneuve:
2. Seat #1 M. Maurice Lafleur:
3. Seat #2 Mme Nancy Dagenais:
4. Seat #3 Mme Jennifer Vadneau:
5. Seat #4 Mme Vicky Dubeau:
6. Seat #5 M Ivan Leblanc :
7. Seat #6 M Jacque Gauthier : YES

Director General Andrea Lafleur :

### **141-11-2015**

IT WAS MOVED BY COUNCILOR JENNIFER VADNEAU  
AND UNANIMOUSLY RESOLVED

*La version française est la version officielle - The French version is the official version*

# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

---

## Procès verbal / Minutes

**THAT** the Minutes of the regular council meeting October 6th, 2015 be accepted as written.

Carried

---

### 142-11-2015

**Whereas** there is a discrepancy between the Ministry of Natural Resources Cadastral Reform of certain roads belonging to the Municipality of Otter Lake;

**Whereas** the Municipality of Otter Lake has maintained Reddington road, new cadastral lot number 5 055 363 for over 10 consecutive years;

**Whereas** the Municipality of Otter Lake needs to notarize the transfer of Reddington road with the owner's consent;

IT WAS MOVED BY COUNCILOR JACQUE GAUTHIER  
AND UNANIMOUSLY RESOLVED

**THAT** The Municipality of Otter Lake hires notary Mireille Alary, to prepare the necessary documents for this transaction and transfer of lot number 5 055 363 as described in the Quebec cadastral plan to the Municipality of Otter Lake, and to give Andrea Lafleur, Director General, the authorisation to sign all necessary documents for the transaction.

Carried

---

### 143-11-2015

IT WAS MOVED BY COUNCILOR JENNIFER VADNEAU  
AND UNANIMOUSLY RESOLVED

**THAT** the Municipality of Otter Lake adds Mrs. Kim Cartier Villeneuve and Mr. Jacques Gauthier to the signature card for the Laurentienne Bank (Account number 380033-3). The three signatures on the account will be Mrs. Kim Cartier Villeneuve, Mrs. Andrea Lafleur and Mr. Jacques Gauthier. Mr. Graham Hawley and Mr. Claude Piché will be removed from the list.

Carried

---

# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

---

## Procès verbal / Minutes

**144-11-2015**

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

JENNIFER VADNEAU

**THAT** the Municipality of Otter Lake gives Andrea Lafleur the authorization to order 2 laptops for the mayor and councillor seat 5 from WEPC in Shawville. The cost is \$349.99 each plus tax.

Carried

---

### **Varia**

Mayor Mme Kim Cartier Villeneuve:

Seat #1 M Maurice Lafleur:

Seat #2 Mme Nancy Dagenais:

Seat #3 Mme Jennifer Vadneau :

Seat #4 Mme Vicky Dubeau:

/Seat #5 M Ivan Leblanc:

Seat #6 M Jacque Gauthier: Rumors

---

### **Information for Council Members**

- Building Inspector report
- Mayor's report
- Firechief's report

*La version française est la version officielle - The French version is the official version*

# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

## Procès verbal / Minutes

Rapport Parc Leslie

Leslie Park report

### Correspondence

- |                                  |                   |
|----------------------------------|-------------------|
| 1. Mary Ann Laviolette           | Trailer By-law    |
| 2. Richard & May Pariseau        | Trailer By-law    |
| 3. Carrie Leckie & Brian McMahon | Polish Hills Road |
| 4. Allen Dagenais                | Ellen Road        |

### 145-11-2015

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

IVAN LEBLANC

**That** the accounts be paid

Carried

### **CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:**

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$141,113.12 have been proposed.

Signed in Otter Lake, Quebec  
This 17th day of November 2015.

Andrea Lafleur, Director General

Accounts payables :	141,113.12 \$
Prepaid Invoices :	41,196.69 \$
Elected and Employees Salary :	35,041.63 \$
<b>Total :</b>	<b>217,351.44 \$</b>

MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

---

Procès verbal / Minutes

---

**Question Period 30 minutes**

---

**146-11-2015**

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

**THAT** the meeting be adjourned at 7:40PM.

Carried

\_\_\_\_\_  
KIM CARTIER VILLENEUVE, Mayor

\_\_\_\_\_  
ANDREA LAFLEUR, Director General