



MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès verbal / Minutes

Tuesday June 2nd, 2015

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present His Worship the Mayor Mr. GRAHAM HAWLEY, Councilors NANCY DAGENAIS, JENNIFER VADNEAU, VICKY DUBEAU, MAURICE LAFLEUR, JACQUE GAUTHIER, CLAUDE PICHÉ all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session.

Will Amos – Liberal Party of Canada's candidate for Pontiac

57-06-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

Adoption of the agenda with the additions to « **Varia** »

1. Mayor M. Graham Hawley : YES
2. Seat #1 M. Maurice Lafleur:
3. Seat #2 Mme Nancy Dagenais:
4. Seat #3 Mme Jennifer Vadneau: YES
5. Seat #4 Mme Vicky Dubeau:
6. Seat #5 M. Claude Piché:
7. Seat #6 M. Jacque Gauthier:

Director General Andrea Lafleur :

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58-06-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

NANCY DAGENAIS

THAT the Minutes of the regular council meeting May 5th, 2015 be accepted as written.

Carried

59-06-2015

WHEREAS: The Municipality received monies in the 2014-2018 TECQ program to work on Stephens, Erfle and Clark Lake road, installation of culverts

WHEREAS: The Municipality asked two contractors, Doug Zacharias Trucking and Blue Heron to provide a price on the job (Tender number 04-2015)

WHEREAS: The Municipality received the following bids (before tax):

Doug Zacharias Trucking:	\$35,270.00
Blue Heron:	\$38,760.00

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

MAURICE LAFLEUR

AND RESOLVED THAT: The Municipality of Otter Lake hires Doug Zacharias Trucking to complete the job.

Carried

60-06-2015

IT WAS MOVED BY COUNCILOR
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JACQUE GAUTHIER

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THAT the Municipality of Otter Lake hires Doug Zacharias Trucking to complete the ditching work on Mountview. Total cost \$10,175.98 (tax included) which includes the cost of the shovel, bulldozer and trucking.

Carried

61-06-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

NANCY DAGENAIS

THAT the Municipality of Otter Lake hires Terry G. Richard Construction to build a 24' X 32' picnic shelter on the RA grounds. The total cost is \$14,256.90 tax included.

Carried

62-06-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

CLAUDE PICHÉ

THAT the Municipality of Otter Lake hires Josh Pasch to construct a 24' X 32' cement slab for the picnic shelter at the RA. The total cost is \$5,058.90 tax included.

Carried

63-06-2015

WHEREAS the Ministry of Transport has paid compensation of \$231,849.00 for the maintenance of local roads for the calendar year 2014;

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WHEREAS compensation distributed to the municipality is for routine and preventive maintenance of local roads 1 and 2 and the bridge elements located on these roads, for which municipalities are responsible;

WHEREAS this resolution is accompanied by Appendix A identifying the interventions made by the municipality on the aforementioned roads;

WHEREAS an external auditor will present an accountability report duly completed within the prescribed time limit, Appendix B or a special external verification report;

FOR THESE REASONS,

it is proposed by JENNIFER VADNEAU, seconded by MAURICE LAFLEUR, and was unanimously resolved and agreed that the Municipality of Otter Lake informs the Ministry of Transport that compensation was used for routine and preventive maintenance of local roads 1 and 2 and the bridge elements located on these roads, for which the Municipality is responsible, in accordance with the objectives of the Aid Program for the maintenance of local roads.

Carried

64-06-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

CLAUDE PICHÉ

THAT the Municipality of Otter Lake accepts the 2014 Financial Statements that were deposited in our municipal office May 5, 2015 and completed by Piché & Lacroix CPA inc.

Carried

65-06-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

THAT the Municipality of Otter Lake hires the firm Piché & Lacroix CPA Inc to complete the 2015 audit and produce the financial statements.

Carried

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66-06-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

MAURICE LAFLEUR

THAT the Municipality of Otter Lake confirms the days for heavy garbage free of charge at the dump will be the 6th and 7th of June 2015. Absolutely no construction materials or commercial waste will be accepted.

Carried

67-06-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JENNIFER VADNEAU

THAT the Municipality of Otter Lake purchases a new Kioti tractor from Bromley Farm Supply. The cost of the Kioti is \$23,895.03 and they are going to give us \$11,875.00 for our used Kioti and the attachments that we do not require. The amount to be paid for the purchase after trade is \$12,621.45 tax included according to the quote received.

Carried

68-06-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

CLAUDE PICHE

THAT the Municipality of Otter Lake purchases a truck from M. Ron Property Maintenance (Mike Rontiris). The truck is a 2011 Ford F350 with a 9' Fisher plow and an 8' Air Flo sander. The cost of the truck is \$24,500.00 before tax including the sander and the plow.

Carried

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69-06-2015

Whereas there is a discrepancy between the Ministry of Natural Resources Cadastral Reform of certain roads belonging to the Municipality of Otter Lake;

Whereas the Municipality of Otter Lake has maintained these roads, Richard street, Desjardins street, Reddington road, Mitchell road, Old Bridge road, Blaskie road and Leslie road, for over 10 years;

Whereas the Municipality of Otter Lake would like the Ministry of Natural Resources to rectify the situation;

**IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED**

JACQUE GAUTHIER

AND RESOLVED THAT: The Municipality of Otter Lake mandates lawyer Michel Lafreniere from RPGL, to undertake the necessary process to fix the problems.

Carried

Varia

Mayor M. Graham Hawley: Tree Canada contract

Seat #1 M. Maurice Lafleur:

Seat #2 Mme Nancy Dagenais:

Seat #3 Mme Jennifer Vadneau : DEC grant

Seat #4 Mme Vicky Dubeau:

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Seat #5 M. Claude Piché:

Seat #6 M. Jacque Gauthier:

70-06-2015

Whereas a letter was received May 22, 2015 from Leslie Park regarding the replanting of trees at Leslie Park;

Whereas the Municipality of Otter Lake signed a contract with Claude Gravelle Forestry to clean up the forest after major storm damage and that now we need to replant trees in the concerned areas;

Whereas a request was made to Tree Canada and they propose that we replant 18643 trees and that a forestry management plan should be in place;

**IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED**

CLAUDE PICHE

AND RESOLVED THAT: The Municipality of Otter Lake authorises Mr. Graham Hawley, mayor, to sign the contract with Tree Canada (project 15/QC/02) to replant 18643 trees on lot 57 rang 3 Leslie and lot 58 rang 4 Leslie.

Carried

71-06-2015

**IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED**

NANCY DAGENAIS

THAT the Municipality of Otter Lake gives their support to the Otter Lake RA Committee to deposit an application for grant monies in the DEC program (Community Infrastructure). The Municipality of Otter Lake will be a financial partner for the development project with the Otter Lake RA Committee.

Carried

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Information for Council Members

- Building Inspector report
 - Mayor's report
 - Firechief's report
-

Correspondence

1. Real Guevremont & Maureen Beres Ben Beauchamp property
 2. Bellemore road residents Road maintenance
 3. Marc Laurin Chemin de la Plage
 4. Guy Fontaine Garbage Yates Road
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72-06-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JENNIFER VADNEAU

That the accounts be paid

Carried

CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$195,160.69 have been proposed.

Signed in Otter Lake, Quebec
This 2nd day of June 2015.

Andrea Lafleur, Director General

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Accounts payables :	195,160.69 \$
Prepaid Invoices :	0.00 \$
Elected and Employees Salary :	33,382.94 \$
Total :	228,543.63 \$

Question Period 30 minutes

73-06-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

THAT the meeting be adjourned at 8:15PM.

Carried

GRAHAM HAWLEY, Mayor

ANDREA LAFLEUR, Director General