



MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès verbal / Minutes

Tuesday February 3rd, 2015

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present His Worship the Mayor Mr. GRAHAM HAWLEY, Councilors NANCY DAGENAIS, JENNIFER VADNEAU, VICKY DUBEAU, MAURICE LAFLEUR, JACQUE GAUTHIER, CLAUDE PICHÉ all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session.

16-02-2015

IT WAS MOVED BY COUNCILOR CLAUDE PICHÉ
AND UNANIMOUSLY RESOLVED

Adoption of the agenda with the additions to « **Varia** »

Mayor M. Graham Hawley :

1. Seat #1 M. Maurice Lafleur:
2. Seat #2 Mme Nancy Dagenais: YES
3. Seat #3 Mme Jennifer Vadneau: YES
4. Seat #4 Mme Vicky Dubeau:
5. Seat #5 M. Claude Piché:
6. Seat #6 M. Jacque Gauthier:

Director General Andrea Lafleur :

17-02-2015

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IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

THAT the Minutes of the regular council meeting January 13th, 2015 be accepted as written.

Carried

18-02-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

That council approves expenditures for work performed on Lakeview road, Polish Hills road, Yates road and Mountview road for the subsidized amount of \$ 45,000, according to the requirements of the Ministry of Transport, grant number 00022203-1-84055(07) - 2014-10-03-5.

That work has been performed in accordance with these expenditures on roads under the management of the municipality and the audit file was created.

That the Firm Piché & Lacroix CPA inc. be mandated to verify the accountability for the grant.

Carried

19-02-2015

Application of Collective Scope of the MRC of Pontiac – Section 59, LPTAA

WHEREAS the Regional County Municipality of Pontiac adopted Resolution C.M. 2013-06-11, on June 25, 2013, to submit to CPTAQ (*Commission de protection du territoire agricole du Québec*) an application of collective scope in accordance with Section 59 of an Act respecting the preservation of agricultural land and agricultural activities;

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- WHEREAS** this application involves the establishment of new residences on the territory of the Municipality of Otter Lake, including an agricultural zone enacted under an Act respecting the preservation of agricultural land and agricultural activities;
- WHEREAS** this application concerns de-structured tracts of land in the agricultural zone (part 1) and lots having an area (surface area) sufficient to avoid de-structuring the agricultural zone (part 2), called de-structured areas, corresponding to the agro-forestry and forestry general policies on land use in the last revised land development plan of the Regional County Municipality of Pontiac, effective since February 23, 2001;
- WHEREAS** this application also contains a map appendix including the areas allowable in a new application for the establishment of residences in pre-established areas for private cottage purposes;
- WHEREAS** the report of the application and preliminary intent in CPTAQ file record number 377560, as well as the accompanying maps, reflect, to the satisfaction of the Municipality of Otter Lake, the agreements made during the negotiation of September 17, 2013, with the Outaouais-Laurentides UPA Federation and CPTAQ concerning the two parts of the application;

It is moved by CLAUDE PICHÉ and resolved to be in agreement with the report of the application and preliminary intent in CPTAQ file record number 377560, as well as the accompanying maps, concerning the two parts of the application being part of the agreements.

It is also moved that the Municipality of Otter Lake commits to amend the planning program (master plan) and by-laws so as to conform to the requirements contained in the CPTAQ decision.

CARRIED

20-02-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

NANCY DAGENAIS

THAT the Municipality of Otter Lake makes a donation of \$7,500.00 to the Otter Lake Firemen's Association for 2015.

Carried

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21-02-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JEN VADNEAU

THAT the Municipality of Otter Lake renews the membership to the ADMQ (Association des directeurs municipaux du Québec) for 2015 at a cost of \$481.75 tax included.

Carried

22-02-2015

- WHEREAS** the *Regulation respecting the conditions governing the exercise of functions within a municipal fire safety service* provides training requirements for firefighters of the fire safety services to ensure a minimum professional qualification;
- WHEREAS** this regulation is part of a desire to ensure municipalities forming fire crews with the skills and abilities necessary to respond effectively to emergencies;
- WHEREAS** in December 2014 the Quebec government established the financial assistance program for the training of volunteer and part-time firefighters;
- WHEREAS** the programs main objective is to provide municipal organizations financial assistance to enable them to have a sufficient number of trained firefighters to act effectively and safely in an emergency;
- WHEREAS** this program also aims to promote the acquisition of basic skills required by volunteer firefighters and part-time practicing in municipal fire safety services;
- WHEREAS** the municipality of Otter Lake wishes to benefit from the financial support offered by the program;
- WHEREAS** the municipality of Otter Lake predicts the training of five firefighters during the next year to respond effectively and safely in emergency situations on its territory;
- WHEREAS** the municipality must send this resolution to the Ministry of public security through the Pontiac MRC in accordance with article 6 of the program;

It is proposed by MAURICE LAFLEUR and resolved to apply for the financial assistance under the financial assistance program for volunteer or part-time firefighter training at the Ministry of public security and forward this request to the Pontiac MRC.

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Carried

23-02-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

THAT the Municipality of Otter Lake supports Mr. Allan Dagenais's request that the private section of road where he lives, previously part of the Picanoc Road, be named Dagenais Road, this will make it more identifiable for public security purposes.

Carried

24-02-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JEN VADNEAU

THAT the Municipality of Otter Lake recognizes the following street names on its territory:

Ch Beauregard, a private road	Lot 5 057 531
Ch. Lac-Clark ouest, a private road	Lot 3 858 801 and 3 703 219
rue Parkview, a municipal street	Lot 5056956
rue Proulx, a municipal street	Lot 5 057 518, 5 056 438 and 5 056 848
rue Richard, a municipal street	Pt lot 5 056 998
rue Roy, a municipal street	Lot 5 056 486 and 5 057 485
Ch. St-Aubin, a private road	Pt lot 5 0505 209, pt 5 505 211 and pt 5 505 212

Carried

Varia

Mayor M. Graham Hawley:

Seat #1 M. Maurice Lafleur:

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Seat #2 Mme Nancy Dagenais: Meeting for the Neighbourhood Watch Program

Seat #3 Mme Jennifer Vadneau: CREO Grant

Seat #4 Mme Vicky Dubeau:

Seat #5 M. Claude Piché:

Seat #6 M. Jacque Gauthier:

Information for Council Members

- Building Inspector report
- Mayor's report
- Firechief's report

Correspondence

1. MAMROT 2010-2013 TECQ program
2. Mario Barbe Business request

25-02-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

That the accounts be paid

Carried

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CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$87,000.80 have been proposed.

Signed in Otter Lake, Quebec
This 3rd day of February 2015.

Andrea Lafleur, Director General

Accounts payables :	87,000.80 \$
Prepaid Invoices :	700.00 \$
Elected and Employees Salary :	23,539.90 \$
Total :	111,240.70 \$

Question Period 30 minutes

26-02-2015

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

THAT the meeting be adjourned at 7:50PM.

Carried

GRAHAM HAWLEY, Mayor

ANDREA LAFLEUR, Director General

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