



MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès verbal / Minutes

Tuesday December 9, 2014

At the extraordinary meeting of the Council of the Municipality of Otter Lake, held on the above date at 8:00PM, at 15 Palmer Avenue (Municipal Office), and which were present His Worship the Mayor Mr. GRAHAM HAWLEY, Councilors JENNIFER VADNEAU, VICKY DUBEAU, NANCY DAGENAIS, JACQUE GAUTHIER, CLAUDE PICHÉ, MAURICE LAFLEUR all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session.

154-12-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

CLAUDE PICHÉ

THAT the Municipality of Otter Lake gives their support to Mr. Rick Leders and Mrs. Tasha Greer (46 ch Lac Wilson, Township Huddersfield, range 8, part lot 16 subdivision A) in their purchase of between 3-5 acres of land from the Minister of Natural Resources. Their cottage is situated on this land after the cadastral reform. The municipal taxes have been paid on this cottage for approximately 40 years.

Carried

155-12-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JENNIFER VADNEAU

THAT the Municipality of Otter Lake authorises the building inspector, Mr. Terry Lafleur, to write a letter of intention for Mr. Jacques Gauthier and Mrs. Deborah O'Neill concerning a road on their property (534 chemin Polish Hills, Township Clapham, range 4, lot 37). The letter concerns the transfer of a portion of Polish Hills road (5 057 374) that is completely on lot 5 056 612 (new Quebec cadastral designation) once the property owner has a Quebec land surveyor register that portion of road with a new Quebec cadaster designation number.

Councilor Jacques Gauthier abstains from voting.

Carried

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156-12-2014

WHEREAS an annual report on the consumption of water is requested by the MDDEFP;

WHEREAS the Municipality could be affected negatively in regards to grants if they do not produce the report;

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

THAT the Municipality of Otter Lake authorizes that the Director General hires the company CIMA to complete the annual report at a cost of \$1,000.00 plus tax.

Carried

157-12-2014

WHEREAS there is work to be completed in the 2014-2018 TECQ program;

WHEREAS the firm CIMA provided us with an offer of their services to update the Municipality's Infrastructure Intervention Plan;

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

NANCY DAGENAI

THAT the Municipality of Otter Lake accepts the firm CIMA's offer at a cost of \$19,500.00 plus applicable taxes for the update to the Infrastructure Intervention Plan;

AND THAT this mandate to the firm CIMA is conditional on the minister's approval of our projects in the TECQ program (gas tax and Quebec's contribution).

Carried

158-12-2014

WHEREAS the municipality must complete and submit documents to MAMROT concerning the transfer of a portion of revenues from the gas tax and the Government of Quebec contribution 2014-2018 (TECQ);

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WHEREAS the information that needs to be provided is the gas tax request complete with revisions, in reference to our Intervention Plan, indicating details of the work to be completed;

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

MAURICE LAFLEUR

THAT the Municipality of Otter Lake mandates the firm CIMA to prepare all documents necessary for the presentation of the request in the 2014-2018 TECQ at a cost of \$2,000.00 plus applicable tax;

AND THAT the work includes:

- All coordination meetings
- Coordinate list of projects with the Municipality
- Summary and description of projects
- Preliminary estimate of projects
- Complete the request form
- Deposit and coordinate the approval of the request form

Carried

159-12-2014

WHEREAS the Municipality was approached by Charlebois Trépanier regarding the municipal insurance policy

WHEREAS the Municipality was impressed with a presentation that was given by Mr. Alain St-Amour, insurance agent for Charlebois Trépanier

WHEREAS the Municipality requested a quote on their policy which is up for renewal end of December 2014

WHEREAS the quote received was lower than the amount we are presently paying to Promutuel insurance

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

THAT the Municipality of Otter Lake switches their policy from Promutuel to Charlebois Trépanier effective January 1, 2015, this also includes the automobile insurance policy.

Carried

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IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

THAT the meeting be adjourned at 8:35PM.

Carried

GRAHAM HAWLEY, Mayor

ANDREA LAFLEUR, Director General