



MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès verbal / Minutes

Tuesday August 12, 2014

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present His Worship the Mayor Mr. GRAHAM HAWLEY, Councilors NANCY DAGENAIS, JENNIFER VADNEAU, VICKY DUBEAU, JACQUE GAUTHIER, CLAUDE PICHÉ, MAURICE LAFLEUR all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session.

Minor derogation request

2 ch. Fox, Otter Lake, QC.
Part Lot 24, range 2 Leslie

Request:

The owner is requesting a transferrable minor derogation to the required lot size to be allowed to build a primary dwelling on the described lot.

Lot size: 2,717.6 sq. meters

Required lot size based on zoning by-law# 032-05-2003: 3,716 sq meters (45.72 meters frontage and 61 meters depth)

Considerations:

- Owner was given verbal permission by previous building inspector to be able to build
- Owner installed a new septic system with a municipal permit in April 2011
- Owner installed a sand point well
- Owner installed a 200 amp electrical service

Urban Planning Committee recommendation:

UPC recommend to give non transferrable permission to build a primary dwelling on the lot, which has to respect the required distances as set out in the Municipality of Otter Lake construction by-law #034-05-2003

IT WAS MOVED BY COUNCILOR NANCY DAGENAIS
AND UNANIMOUSLY RESOLVED

THAT the Municipality of Otter Lake grants the minor derogation to build a primary dwelling on part lot 24, range 2, township Leslie, designated as 2 Fox Road (C01R02P24, Matricule 1178-95-9833).

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- Councillor CLAUDE PICHÉ abstains from voting

Carried

Colleen McCauley – Monthly Event calendars.

99-08-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

MAURICE LAFLEUR

Adoption of the agenda with the additions to « **Varia** »

1. Mayor M. Graham Hawley :
2. Seat #1 M. Maurice Lafleur:
3. Seat #2 Mme Nancy Dagenais:
4. Seat #3 Mme Jennifer Vadneau:
5. Seat #4 Mme Vicky Dubeau:
6. Seat #5 M. Claude Piché: YES
7. Seat #6 M. Jacque Gauthier: YES

Director General Andrea Lafleur :

100-08-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

NANCY DAGENAI

THAT the Minutes of the regular council meeting July 8th, 2014 be accepted as written.

Carried

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101-08-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

CLAUDE PICHE

THAT the Municipality of Otter Lake accepts the 2013 Financial Statements that were deposited in our municipal office July 8, 2014 and completed by Piché & Lacroix CPA inc.

Carried

102-08-2014

MATCHING FISCAL MEASURES: «AMOUNTS TO BE PROVIDED FOR IN THE FUTURE»
FINANCIAL STATEMENTS PRESENTATION

WHEREAS, the adjusting entries which will be made to the 2013 financial statements of the Municipality of Otter Lake to account for the new standards regarding transfer payments effective in 2013 are apt to generate a fiscal imbalance.

ACCORDINGLY, proposed by JACQUE GAUTHIER, seconded by NANCY DAGENAIS, it is resolved to authorize Mrs. Andrea Lafleur, Director General, to enter a reserve amount necessary to address this imbalance in the 2013 financial statements and in the same manner restate the 2012 comparative figures as recommended by MAMROT.

Carried

103-08-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JENNIFER VADNEAU

THAT the Municipality of Otter Lake purchases the required materials for the installation of two dry hydrants in the Municipality of Otter Lake (Clark Lake Road and Blaskie Road). The materials will be purchased from the company Aqueduc at a cost not to exceed \$3000.00 before tax.

Carried

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104-08-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

MAURICE LAFLEUR

THAT the Municipality of Otter Lake authorises Doug Zacharias Trucking to complete the necessary work for the installation of two dry hydrants in the Municipality of Otter Lake (Clark Lake Road and Blaskie Road). The work shall not exceed \$5000.00 before tax.

Carried

105-08-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

THAT the Municipality of Otter Lake authorises Ben Graveline to complete the necessary mechanical work for the installation of the generator at the pump house in the Municipality of Otter Lake. The work shall not exceed \$3600.00 before tax.

Carried

106-08-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JENNIFER VADNEAU

THAT the Municipality of Otter Lake authorises Paul St-Jacques Electric to complete the necessary electrical work for the installation of the generator at the pump house in the Municipality of Otter Lake. The work shall not exceed \$5000.00 before tax.

Carried

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Varia

Mayor M. Graham Hawley:

Seat #1 M. Maurice Lafleur:

Seat #2 Mme Nancy Dagenais:

Seat #3 Mme Jennifer Vadneau :

Seat #4 Mme Vicky Dubeau:

Seat #5 M. Claude Piché: Notice to non residents in the water zone when we are doing work on the system

Seat #6 M. Jacque Gauthier: Unsatisfactory police services being provided by the Sureté du Québec

107-08-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JENNIFER VADNEAU

THAT the Municipality of Otter Lake requests that Mr. Alain Langevin, Police Chief of the Sureté de Quebec Campbell's Bay detachment, and Gilles Vallieres, agent responsible for our Municipality, to assist our next monthly meeting September 9, 2014 at the Municipal Hall. The Municipality has several questions to ask and comments to give them.

Carried

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Information for Council Members

- Building Inspector report
 - Mayor's report
 - Firechief's report
-

Correspondence

- | | |
|---------------------|-----------------------------|
| 1. Terry Murdock | Tanker |
| 2. Doug Brandy | Elsie Lake Road |
| 3. Joanne Ladouceur | Old Bridge Road Property |
| 4. Dan Wolfe | Winter maintenance Erfle Rd |
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108-08-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

CLAUDE PICHE

That the accounts be paid

Carried

CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$111,793.43 have been proposed.

Signed in Otter Lake, Quebec
This 12th day of August 2014.

Andrea Lafleur, Director General

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Accounts payables :	111,793.43 \$
Prepaid Invoices :	0.00 \$
Elected and Employees Salary :	32,673.91 \$
Total :	144,467.34 \$

Question Period 30 minutes

109-08-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

THAT the meeting be adjourned at 7:58PM.

Carried

GRAHAM HAWLEY, Mayor

ANDREA LAFLEUR, Director General