



MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès verbal / Minutes

Tuesday July 8, 2014

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present His Worship the Mayor Mr. GRAHAM HAWLEY, Councilors NANCY DAGENAI, JENNIFER VADNEAU, VICKY DUBEAU, JACQUE GAUTHIER, CLAUDE PICHÉ, MAURICE LAFLEUR all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session.

82-07-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

Adoption of the agenda with the additions to « **Varia** »

1. Mayor M. Graham Hawley :
2. Seat #1 M. Maurice Lafleur:
3. Seat #2 Mme Nancy Dagenais: YES
4. Seat #3 Mme Jennifer Vadneau:
5. Seat #4 Mme Vicky Dubeau:
6. Seat #5 M. Claude Piché: YES
7. Seat #6 M. Jacque Gauthier:

Director General Andrea Lafleur :

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83-07-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

MAURICE LAFLEUR

THAT the Minutes of the regular council meeting June 3rd, 2014 be accepted as written.

Carried

84-07-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JENNIFER VADNEAU

THAT the Minutes of the extra ordinary council meeting June 17th, 2014 be accepted as written.

Carried

85-07-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

MAURICE LAFLEUR

THAT the Municipality of Otter Lake authorizes work on the water system, replacement of valves and two fire hydrants. Total cost for materials and labor not to exceed \$25,000.00 before tax.

Carried

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86-07-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

CLAUDE PICHE

THAT the Municipality of Otter Lake purchases a generator for the pump house ensuring a consistent water supply in the event of a power outage. An offer of \$10,101.00 for a 300KW ONAN generator was accepted (Previously used by the Municipality of Temiscaming). Total cost is \$12,194.30 which includes administration fees and taxes.

Carried

87-07-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

THAT the Municipality of Otter Lake accepts Ken Richard Construction's quote to build the structure for our new generator at the pump house. Total cost \$22,834.04 tax included. (Annex A)

Carried

88-07-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

THAT the Municipality of Otter Lake accepts Ken Richard Construction's quote to re-shingle the roof on the Municipal Hall (street side) at a cost of \$9,192.25 tax included. Contractor is responsible for all removal of debris. (Annex B)

Carried

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89-07-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

THAT the Municipality of Otter Lake authorizes Doug Zacharias Trucking to pick-up our new generator for the pump house in Temiscaming. Total cost not to exceed \$1,000.00 before tax.

Carried

90-07-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

CLAUDE PICHÉ

THAT the Municipality of Otter Lake gives approval for road work to be completed on Milliken Road at a cost not to exceed \$3,000.00 before tax as per the amount in the 2014 Budget.

Carried

91-07-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

NANCY DAGENAI

THAT the Municipality of Otter Lake gives approval for the joint purchase with 7 Municipalities of a piece of equipment to do the verification of the flow meter. The cost of the equipment is approximately \$6,000.00. The annual calibration cost is approximately \$850.00.

Carried

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92-07-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JENNIFER VADNEAU

THAT the Municipality of Otter Lake hires the firm Piché & Lacroix CPA Inc to complete the 2014 audit and produce the financial statements.

Carried

93-07-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JENNIFER VADNEAU

THAT the Municipality of Otter Lake gives approval for Mr. Lee Vadneau and Mr. Ronnie Vadneau to take the specialized pump operator course given by EducExpert. The cost of the training for the two men is \$2,184.53 tax included.

Carried

94-07-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

THAT the Municipality of Otter Lake purchase culverts from Dale's Home Hardware at a cost not to exceed \$2,500.00 to replenish our inventory on hand.

Carried

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Varia

Mayor M. Graham Hawley:

Seat #1 M. Maurice Lafleur:

Seat #2 Mme Nancy Dagenais:

Grant received by RA from Rural Pacte of \$8,106.00

Seat #3 Mme Jennifer Vadneau :

Seat #4 Mme Vicky Dubeau:

Seat #5 M. Claude Piché: Manhole in front of Ken Chasles's house

Seat #6 M. Jacque Gauthier:

95-07-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

CLAUDE PICHÉ

THAT the Municipality of Otter Lake requests the MTQ to take corrective measures to repair the manhole located in front of 30 Quaille Street. The citizen is having an issue with the water reaching his foundation during heavy rains and is worried about possible flooding. Citizen has never had this issue in prior years and believes the drain is not functioning properly.

Carried

La version française est la version officielle - The French version is the official version

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Information for Council Members

- Building Inspector report
- Mayor's report
- Firechief's report

Correspondence

- | | |
|-----------------------------------|------------------|
| 1. Danielle Marchand Martin Leduc | Road maintenance |
| 2. Maureen Beres | Property damage |
| 3. Marc Laurin Paul Rainville | Road maintenance |

96-07-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

MAURICE LAFLEUR

That the accounts be paid

Carried

CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$138,093.39 have been proposed.

Signed in Otter Lake, Quebec
This 8th day of July 2014.

Andrea Lafleur, Director General

Accounts payables : 138,093.39 \$

Prepaid Invoices : 28,331.30 \$

Elected and Employees Salary : 28,894.13 \$

Total : 195,318.82 \$

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Question Period 30 minutes

97-07-2014

IT WAS MOVED BY COUNCILOR
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JACQUE GAUTHIER

THAT the meeting be adjourned at 7:32PM.

Carried

GRAHAM HAWLEY, Mayor

ANDREA LAFLEUR, Director General