



MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès verbal / Minutes

Tuesday June 3, 2014

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present His Worship the Mayor Mr. GRAHAM HAWLEY, Councilors NANCY DAGENAI, JENNIFER VADNEAU, VICKY DUBEAU, JACQUE GAUTHIER, CLAUDE PICHÉ, MAURICE LAFLEUR all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session.

61-06-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

Adoption of the agenda with the additions to « **Varia** »

- | | |
|----------------------------------|-----|
| 1. Mayor M. Graham Hawley : | YES |
| 2. Seat #1 M. Maurice Lafleur: | YES |
| 3. Seat #2 Mme Nancy Dagenais: | YES |
| 4. Seat #3 Mme Jennifer Vadneau: | YES |
| 5. Seat #4 Mme Vicky Dubeau: | |
| 6. Seat #5 M. Claude Piché: | YES |
| 7. Seat #6 M. Jacque Gauthier: | YES |

Director General Andrea Lafleur :

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62-06-2013

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

NANCY DAGENAIS

THAT the Minutes of the regular council meeting May 6th, 2014 be accepted as written.

Carried

63-06-2013

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

MAURICE LAFLEUR

THAT the Minutes of the extra ordinary council meeting May 20th, 2014 be accepted as written.

Carried

64-06-2013

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

CLAUDE PICHÉ

That council approves expenditures for work performed on Bellemore road, Belmont road, Elsie Lake road, King road, Picanoc road, Pine road, Lafleur road, Moore road and Parkview road for the subsidized amount of \$ 30,000, according to the requirements of the Ministry of Transport, grant number 00020548-1-84055(07)-2013-06-21-17.

That work has been performed in accordance with these expenditures on roads under the management of the municipality and the audit file was created.

That the Firm Piché & Lacroix CPA inc. be mandated to verify the accountability for the grant.

Carried

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65-06-2014

WHEREAS the Ministry of Transport has paid compensation of \$231,849.00 for the maintenance of local roads for the calendar year 2013;

WHEREAS compensation distributed to the municipality is for routine and preventive maintenance of local roads 1 and 2 and the bridge elements located on these roads, for which municipalities are responsible;

WHEREAS this resolution is accompanied by Appendix A identifying the interventions made by the municipality on the aforementioned roads;

WHEREAS an external auditor will present an accountability report duly completed within the prescribed time limit, Appendix B or a special external verification report;

FOR THESE REASONS,

it is proposed by JACQUE GAUTHIER, seconded by MAURICE LAFLEUR, and was unanimously resolved and agreed that the Municipality of Otter Lake informs the Ministry of Transport that compensation was used for routine and preventive maintenance of local roads 1 and 2 and the bridge elements located on these roads, for which the Municipality is responsible, in accordance with the objectives of the Aid Program for the maintenance of local roads.

Carried

66-06-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

CLAUDE PICHÉ

THAT the Municipality of Otter Lake sends one person to the FQM Convention in Quebec September 25, 26 and 27th, 2014. All expenses will be paid by the Municipality.

Carried

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67-06-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

THAT the Municipality of Otter Lake renews the membership to the ADMQ (Association des directeurs municipaux du Québec) for 2014 at a cost of \$693.95 tax included.

Carried

68-06-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

NANCY DAGENAIS

THAT the Municipality of Otter Lake authorizes Rodney Vadneau, Fire Chief, to spend up to a maximum of \$500.00 for items that were budgeted for the department. Once the receipts have been received and verified the Fire Chief will be reimbursed.

Carried

69-06-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JENNIFER VADNEAU

THAT the Municipality of Otter Lake authorizes the new members of the Fire Department (Terry Lafleur, Sonya Rivington, Marc Ladouceur and Randy Richard) to complete the First Responder training. No course fees or travel expenses shall be incurred by the Municipality. The members will not necessarily be members of the First Responder service upon completion of their probation period but the training will be an asset as a Firefighter.

Carried

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70-06-2014

WHEREAS the Municipality of Otter Lake has a signed agreement with the Régie Régionale de la Santé et des Services de l'Outaouais dated July 5, 2005 for an undetermined period of time

WHEREAS the agreement indicates that the municipality shall establish and maintain the First Responder service throughout the duration of this agreement on the territory of the Municipality of Otter Lake, which territory may be amended following an agreement to that effect between parties

WHEREAS the territory has never been modified with any agreements between parties

WHEREAS the cost of the First Responder Service is paid by the tax payers of the Municipality of Otter Lake

WHEREAS Jacques Piché, Public Security Coordinator for the Pontiac MRC, confirmed that the Municipality is not obligated to go to any calls outside their territory and cannot be held liable

IT WAS MOVED BY COUNCILOR CLAUDE PICHÉ
AND UNANIMOUSLY RESOLVED

THAT the Municipality of Otter Lake confirms that the Otter Lake First Responders only provide service on the territory of the Municipality of Otter Lake and respect the boundaries of the territory

Carried

71-06-2014

IT WAS MOVED BY COUNCILOR JACQUE GAUTHIER
AND UNANIMOUSLY RESOLVED

THAT the Municipality of Otter Lake gives approval for road work to be completed on Ranch, Trout, Beaudoin, Erfle, Mayhew and Picanoc at a cost not to exceed \$34,000.00 before tax as per the amount in the 2014 Budget.

Carried

MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

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Varia

Mayor M. Graham Hawley: Antenna on water tower

Seat #1 M. Maurice Lafleur: Blade for the tractor

Seat #2 Mme Nancy Dagenais Pictures for the website

Seat #3 Mme Jennifer Vadneau : LII Grant

Seat #4 Mme Vicky Dubeau:

Seat #5 M. Claude Piché: MRC Golf tournament

Seat #6 M. Jacque Gauthier: Yates road

72-06-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

NANCY DAGENAIS

THAT the Municipality of Otter Lake gives Jennifer Vadneau, council member, the authorization to sign and deposit a request for funding from the Local Investment Initiative (LII) on behalf of the Municipality of Otter Lake (population 1109) for repairs to the Youth Community Center including repairs and improvements to the interior and the exterior of the building.

Carried

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73-06-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

MAURICE LAFLEUR

THAT the Municipality of Otter Lake gives the authorization to purchase a back blade for the tractor at a cost not to exceed \$3,000.00 before tax.

Carried

74-06-2014

WHEREAS Picanoc (Internet provider) wishes to install equipments required for the delivery of wireless internet access on the water tower, property of the Municipality

WHEREAS As part of this agreement, Picanoc will install and maintain a camera for the benefit of the Municipality in exchange for the rental of the site

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

CLAUDE PICHE

THAT the Municipality of Otter Lake allows Picanoc to proceed with the installation of the equipment on the water tower.

75-06-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

MAURICE LAFLEUR

THAT the Municipality of Otter Lake sends two people to the MRC Pontiac annual Golf Tournament June 12, 2014 at a cost of \$220.00.

Carried

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76-06-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

THAT the Municipality of Otter Lake gives the contract for the brushing of Yates Road to Shamus Ardern, Ardern Logging, 20 feet from center of road on both sides, 2.3 kilometers. Cost of \$10,500.00 plus tax.

Carried

Information for Council Members

- Building Inspector report
 - Mayor's report
 - Firechief's report
-

Correspondence

- | | |
|-------------------|-----------------------|
| 1. Postes Canada | Business hours |
| 2. Ardern Logging | Yates Road |
| 3. Otter Lake RA | Events and Committees |
-

77-06-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

That the accounts be paid

Carried

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CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$230,756.49 have been proposed.

Signed in Otter Lake, Quebec
This 3rd day of June 2014.

Andrea Lafleur, Director General

| | |
|--------------------------------|----------------------|
| Accounts payables : | 230,756.49 \$ |
| Prepaid Invoices : | 0.00 \$ |
| Elected and Employees Salary : | 22,528.98 \$ |
| Total : | 253,285.47 \$ |

Question Period 30 minutes

78-06-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

THAT the meeting be adjourned at 8:00PM.

Carried

GRAHAM HAWLEY, Mayor

ANDREA LAFLEUR, Director General

La version française est la version officielle - The French version is the official version