



MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès verbal / Minutes

Tuesday April 1st, 2014

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present His Worship the Mayor Mr. GRAHAM HAWLEY, Councilors NANCY DAGENAIS, JENNIFER VADNEAU, VICKY DUBEAU, JACQUE GAUTHIER, CLAUDE PICHÉ, MAURICE LAFLEUR all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session.

Presentation – Otter Lake Tourism and Business Development Committee

43-04-2014

IT WAS MOVED BY COUNCILOR VICKY DUBEAU
AND UNANIMOUSLY RESOLVED

Adoption of the agenda with the additions to « **Varia** »

1. Mayor M. Graham Hawley :
2. Seat #1 M. Maurice Lafleur:
3. Seat #2 Mme Nancy Dagenais:
4. Seat #3 Mme Jennifer Vadneau:
5. Seat #4 Mme Vicky Dubeau:
6. Seat #5 M. Claude Piché:
7. Seat #6 M. Jacque Gauthier:

Director General Andrea Lafleur :

MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès verbal / Minutes

44-04-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

NANCY DAGENAIS

THAT the Minutes of the regular council meeting March 4th, 2014 be accepted as written.

Carried

45-04-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

THAT the Minutes of the extra ordinary council meeting March 18th, 2014 be accepted as written.

Carried

46-04-2014

WHEREAS a notice of motion was given by Claude Piché January 14th, 2014 to modify By-Law 031-05-2003 Administration and Interpretation of planning by-laws.

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICKY DUBEAU

THAT the Municipality of Otter Lake accepts the modification to By-Law 031-05-2003 Administration and Interpretation of planning by-laws, chapter 5, Cost of permits and certificates, 5.1 List of costs. Effective May 1st 2014.

Cost of Permits and certificates

Construction	\$ 100.00
additions-major	\$ 50.00

La version française est la version officielle - The French version is the official version

MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès verbal / Minutes

Alterations, renos	\$ 50.00
Garage, carport	\$ 50.00
Sheds	\$ 35.00
Permit for subdivision	\$ 50.00
Septic Systems-new,change	\$ 80.00
corrections	\$ 80.00
Demolition	\$ 25.00
Well	\$ 25.00
Authorization of use	\$ 40.00
Pool-incl. fence	\$ 25.00
Shoreline,littoral,docks	\$ 25.00
911 number (post)	\$ 35.00
Modifications to original plan	\$ 50.00
visits necessary	
Zone change application	\$ 200.00
Publication of change (2x)	
Move a building- visit to	\$ 30.00
verify set backs+safety	
Signs	\$ -
Tree cutting-not for safety	\$ -
Permit renewals	1/2 price
expiration date	1 year
Temporary use-trailers	\$100 flat fee (any trailer used over 2 weeks) to be modified in Budget By-law 2015

Carried

47-04-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

MAURICE LAFLEUR

THAT the Municipality of Otter Lake accepts the new rental contract for the Otter Lake RA Hall, an increase for an evening event from \$350.00 to \$550.00. Afternoon events will remain at \$150.00. The increase will help with the maintenance costs of the building. Effective April 1st 2014. Bookings made prior to this date will remain at the previous price of \$350.00. (Annex A)

Carried

MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès verbal / Minutes

48-04-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

CLAUDE PICHÉ

THAT the Municipality of Otter Lake adopt the Code of Ethics and Conduct for the elected members of the Municipality of Otter Lake, By-law number 02-03-2014. (Annexe B)

Carried

Varia

Mayor M. Graham Hawley:

Seat #1 M. Maurice Lafleur:

Seat #2 Mme Nancy Dagenais:

Seat #3 Mme Jennifer Vadneau :

Seat #4 Mme Vicky Dubeau:

Seat #5 M. Claude Piché:

Seat #6 M. Jacque Gauthier:

La version française est la version officielle - The French version is the official version

MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès verbal / Minutes

Information for Council Members

- Building Inspector report
- Mayor's report
- Firechief's report

Correspondence

1. Introduction / Introduction

49-04-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

MAURICE LAFLEUR

That the accounts be paid

Carried

CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$169,406.01 have been proposed.

Signed in Otter Lake, Quebec
This 1st day of April 2014.

Andrea Lafleur, Director General

Accounts payables :	169,406.01 \$
Prepaid Invoices :	357.15 \$
Elected and Employees Salary :	23,459.67 \$
Total :	193,222.83 \$

La version française est la version officielle - The French version is the official version

MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

Procès verbal / Minutes

Question Period 30 minutes

50-04-2014

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

THAT the meeting be adjourned at 8:04PM.

Carried

GRAHAM HAWLEY, Mayor

ANDREA LAFLEUR, Director General