



Tuesday September 10, 2013

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present His Worship the Mayor Mr. GRAHAM HAWLEY, Councilors CLAUDIA DUBEAU, VICTOR BISSON, JACQUE GAUTHIER, CLAUDE PICHÉ, LÉON LANCE, NANCY DAGENAIIS all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session.

Opening of the bids for the snow plow contract 2013-2014, 2014-2015 and 2015-2016

1. **3477835 Canada Inc (Tom Orr)** – 2013-2014 @ 2618.77 KM, 2014-2015 @ 2697.34 KM and 2015-2016 @ 2778.26 KM (tax included)
2. **Doug Zacharias Trucking Ltd** – 2013-2014 @ 2475.37 KM, 2014-2015 @ 2475.37 KM and 2015-2016 @ 2475.37 KM (tax included)

116-09-2013

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

NANCY DAGENAIIS

Adoption of the agenda with the additions to « **Varia** »

1. Mayor M. Graham Hawley :
2. Seat #1 M. Victor Bisson: YES
3. Seat #2 Mme Nancy Dagenais:
4. Seat #3 M. Léon Lance :
5. Seat #4 Mme Claudia Dubeau:
6. Seat #5 M. Claude Piché:

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7. Seat #6 M. Jacque Gauthier: YES

Director General Andrea Lafleur :

117-09-2013

IT WAS MOVED BY COUNCILOR VICTOR BISSON
AND UNANIMOUSLY RESOLVED

THAT the Minutes of the regular council meeting August 6th, 2013 be accepted as written.

Carried

118-09-2013

IT WAS MOVED BY COUNCILOR CLAUDE PICHÉ
AND UNANIMOUSLY RESOLVED

THAT the Minutes of the extra ordinary meeting August 20th, 2013 be accepted as written.

Carried

119-09-2013

IT WAS MOVED BY COUNCILOR LÉON LANCE
AND UNANIMOUSLY RESOLVED

THAT the Municipality of Otter Lake accepts the Municipal Road Policy. (Annex A)

Carried

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120-09-2013

WHEREAS: The Municipality received a written request at the municipal office from Mr. André Dagenais

WHEREAS: The request is for the Municipality to grant a minor derogation for the reconstruction of a garage at 149 Route 303, lot P24 Range 2

WHEREAS: The fees for the request of a minor derogation have been paid in full

WHEREAS: All the necessary documentation for the request have been supplied

**IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED**

NANCY DAGENAIIS

AND RESOLVED THAT: The Municipality accepts the minor derogation allowing Mr. André Dagenais to construct his garage 24' X 30'.

Carried

121-09-2013

**IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED**

VICTOR BISSON

THAT the Municipality of Otter Lake uses the remuneration table for municipal elections and referendums established for the 2013 financial exercise to pay the 2013 Municipality of Otter Lake election workers. (Annex B)

Carried

122-09-2013

WHEREAS: 2013 was a year filled with projects to complete within the 2010-2013 Excise Tax Program

WHEREAS: 2013 was a year with several severe storms that caused a lot of damage on the territory of Otter Lake and with the potable water system

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WHEREAS: The foreman did not have a choice in the number of hours worked on the TECQ Program and with the potable water system

WHEREAS: The foreman accumulated a lot of banked hours

WHEREAS: The foreman still has three weeks of holidays to take before December 1, 2013

**IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED**

JACQUE GAUTHIER

AND RESOLVED THAT: The Municipality of Otter Lake pays the foreman for his banked hours accumulated during this extraordinary year

Carried

123-09-2013

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

NANCY DAGENAIS

THAT the Municipality of Otter Lake accepts the 2012 Financial Statements that were deposited in our municipal office August 6, 2013 and completed by Piché & Lacroix CPA Inc.

Carried

124-09-2013

WHEREAS: The municipality budgeted for fire training that was not made available this year

WHEREAS: The municipality budgeted to purchase a new emergency vehicle at a cost not to exceed \$20,000.00

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WHEREAS: The municipality decided to purchase an emergency vehicle at a cost of \$22,400.00US plus the costs associated with the purchase

**IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED**

CLAUDIA DUBEAU

AND RESOLVED THAT: The Municipality of Otter Lake transfers \$10,000.00 from the firemen's training budget to the capital budget for the Fire Department.

Carried

125-09-2013

WHEREAS: The Municipality received monies in the 2010-2013 TECQ program to repave portions of the Picanoc Road

WHEREAS: The Municipality asked three contractors, Blue Heron, Morin Sand & Gravel and Doug Zacharias Trucking Ltd to provide us with their hourly equipment rental prices:

Contractor	Shovel price per hour	Bulldozer price per hour
Blue Heron	105.00	75.00
Morin Sand & Gravel	115.00	98.50
Doug Zacharias Ltd	100.00	70.00

**IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED**

VICTOR BISSON

AND RESOLVED THAT: The Municipality hire Doug Zacharias Trucking Ltd to perform the shovel and bulldozer work to prepare the Picanoc for repaving up to a maximum amount of \$20,000 tax included.

Carried

126-09-2013

WHEREAS: The Municipality received monies in the 2010-2013 TECQ program to repave portions of the Picanoc Road

WHEREAS: The Municipality has chosen four truckers to haul the sand and gravel to prepare the road for repaving as follows:

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Herbie Zacharias	1 truck	Max. \$7500.00 tax included
Larry Kluke	1 truck	Max. \$7500.00 tax included
Morin Sand & Gravel	1 truck	Max. \$7500.00 tax included
Doug Zacharias Ltd	1 truck	Max. \$7500.00 tax included

**IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED**

CLAUDE PICHÉ

AND RESOLVED THAT: The Municipality approve trucking of \$30,000.00 tax included (as per the above chart) to haul the materials required to prepare the Picanoc for repaving.

Carried

127-09-2013

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICTOR BISSON

THAT the Municipality of Otter Lake purchases the required gravel for the work on Picanoc road to prepare for repaving from Mr. Larry Kluke at a cost not to exceed \$12,100.00 tax included.

Carried

128-09-2013

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

THAT the Municipality of Otter Lake purchases the required sand for the work on Picanoc road to prepare for repaving from Doug Zacharias Trucking Ltd at a cost not to exceed \$13,200.00 tax included.

Carried

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Information for Council Members

- Building Inspector report
 - Mayor's report
 - Firechief's report
-

Correspondence

- | | |
|-----------------------|--------------------------|
| 1. Jean-Francois Dion | Cutting wood Leslie Park |
| 2. Keith Harrison | Property |
| 3. Bryan Murtagh | Water analysis |
-

130-09-2013

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICTOR BISSON

That the accounts be paid

Carried

CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$362,912.38 have been proposed.

Signed in Otter Lake, Quebec
This 10th day of September 2013.

Andrea Lafleur, Director General

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Accounts payables :	362,912.38 \$
Prepaid Invoices :	\$
Elected and Employees Salary :	37,576.99 \$
Total :	400,489.37\$

Question Period 30 minutes

131-09-2013

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

THAT the meeting be adjourned at 7:45PM.

Carried

GRAHAM HAWLEY, Mayor

ANDREA LAFLEUR, Director General