



Tuesday October 1, 2013

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present His Worship the Mayor Mr. GRAHAM HAWLEY, Councillors CLAUDIA DUBEAU, VICTOR BISSON, JACQUE GAUTHIER, CLAUDE PICHÉ, LÉON LANCE, NANCY DAGENAIS all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

The Mayor welcomes those present, after establishing a quorum opens the session.

Opening of the bids for the following:

- 1- Property 115 Mitchell**
Sandra & Gerard Papineau – \$10,993.98
Barry G. Moskaluk - \$8,273.00
- 2- Property 135 Leslie**
Barry G. Moskaluk – \$6,390.00
Rick Harwood – \$3,500.00

132-09-2013

**IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED**

LÉON LANCE

Adoption of the agenda with the additions to « **Varia** »

- 1. Maire M. Graham Hawley : YES
- 2. Siege #1 M. Victor Bisson:
- 3. Siege #2 Mme Nancy Dagenais: YES
- 4. Siege #3 M. Léon Lance :

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- 5. Siege #4 Mme Claudia Dubeau:
- 6. Siege #5 M. Claude Piché: YES
- 7. Siege #6 M. Jacques Gauthier: YES

Directrice Générale Andrea Lafleur :

133-10-2013

**IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED**

NANCY DAGENAIS

THAT the Minutes of the regular council meeting September 10th, 2013 be accepted as written.

Carried

134-10-2013

WHEREAS: The Municipality received a written request from the tax payers on Mountview Road requesting the Municipality take over the said road

WHEREAS: The Municipality has verified the condition of the road and the road conforms to the standards requested in our Road Policy

**IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED**

CLAUDE PICHÉ

AND RESOLVED THAT: The Municipality of Otter Lake accepts the request to take over the road maintenance effective May 1, 2014. The current owners shall be responsible for all fees related to the transfer of ownership, the road shall transfer to the Municipality free and clear of all legal fees.

Carried

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135-10-2013

WHEREAS: The Municipality received a written request from Mr. John FitzSimons and Mr. Keith Harrison to purchase a small piece of land on McCuaig Lake (Lot 39-1-P, 185 Route 301) from the Municipality for an amount of \$9,000.00 (ANNEX A)

WHEREAS: The Municipality would like to ensure that the owners have a place to park in order to access their property in the years to come

WHEREAS: The Municipality will use the monies received from the sale towards cultural activities in 2014

**IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED**

JACQUE GAUTHIER

AND RESOLVED THAT: The Municipality of Otter Lake accepts the offer of \$9,000.00 from Mr. John FitzSimons and Mr. Keith Harrison for the purchase of a piece of land on McCuaig Lake. The purchasers are responsible for paying all legal costs associated with the sale.

Carried

136-10-2013

WHEREAS: The Groupement Forestier du Pontiac did a study of the wooded lots at Leslie Park and recommended that a selective wood cut be done soon

WHEREAS: Leslie Park sustained severe damage to their wooded lots due to the extreme storms in 2013

**IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED**

LÉON LANCE

AND RESOLVED THAT: the Municipality of Otter Lake gives authorisation to the mayor and Director General to sign the contract with Claude Gravelle Enterprise Ltd for the cutting rights at Leslie Parc. (ANNEX B)

Carried

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137-10-2013

**IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED**

VICTOR BISSON

THAT the Municipality of Otter Lake accepts to extend the waterline for the Groupe Senior d'Habitation d'Otter Lake, lot P32, range 2, township of Leslie. The written request for the minor derogation and the \$200.00 payment has already been received by the Municipality. (ANNEX C)

Carried

138-10-2013

WHEREAS: The Municipality of Otter Lake went out for bids on the 2013-2014, 2014-2015 and 2015-2016 snow plow contract

WHEREAS: The Municipality of Otter Lake received 2 bids by the September 6th deadline:

3477835 Canada Inc (Tom Orr)

2013-2014 \$2618.77 per KM
2014-2015 \$2697.34 per KM
2015-2016 \$2778.26 per KM

Doug Zacharias Trucking Ltd

2013-2014 \$2475.37 per KM
2014-2015 \$2475.37 per KM
2015-2016 \$2475.37 per KM

WHEREAS: Doug Zacharias Trucking Ltd had the lowest price and was in conformity with the requirements of the contract

**IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED**

CLAUDIA DUBEAU

AND RESOLVED THAT: the Municipality of Otter Lake gives the three year snow plow contract to Doug Zacharias Trucking Ltd.

Carried

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139-10-2013

**IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED**

VICTOR BISSON

THAT the Municipality of Otter Lake accepts the quote from Proligne to paint the lines on the Picanoc and Belmont road, approx. 20KM at a cost not to exceed \$6000.00 plus tax.

Carried

140-10-2013

**IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED**

VICTOR BISSON

THAT the Municipality of Otter Lake purchases \$2000.00 of gravel from Mr. Larry Kluke, cost includes delivery to the Municipal Hall.

Carried

141-10-2013

**IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED**

LÉON LANCE

THAT the Municipality of Otter Lake authorises \$7500.00 tax included for road work on Murray Lake road and \$7500.00 tax included for road work on Polish Hills road.

Carried

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142-10-2013

WHEREAS: Leslie Park requires monies for capital expenditures

WHEREAS: The Municipality advertised 2 lots for sale on Leslie Lake, lots 18-22 Rang A, 9 Parkview and 18-23 Rang A, 7 Parkview

WHEREAS: The Municipality of Otter Lake accepted the offers on both properties totalling \$159,000.00 from Guylaine Lalande.

WHEREAS: The cost to repair the Serpent Lake bridge, to construct the road to the new lots at 7 and 9 Parkview, the GST and PST and all costs associated with the sale of the lots cost a total of \$65,739.49

IT WAS MOVED BY COUNCILOR CLAUDE PICHÉ
AND UNANIMOUSLY RESOLVED

AND RESOLVED THAT: The Municipality of Otter Lake gives the balance of \$93,260.51 to Leslie Park to help with the cost of the new septic system they are required to install.

Carried

143-10-2013

IT WAS MOVED BY COUNCILOR JACQUE GAUTHIER
AND UNANIMOUSLY RESOLVED

THAT the Municipality of Otter Lake authorises \$6500.00 tax included worth of work to the boat launch on Lakeview road.

Carried

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Varia

Mayor M. Graham Hawley: Accomplishments of council over their 4 year term
Lakeview boat launch

Seat #1 M. Victor Bisson:

Seat #2 Mme Nancy Dagenais:

Increased police presence due to recent events

Seat #3 M. Léon Lance :

Seat #4 Mme Claudia Dubeau:

Seat #5 M. Claude Piché: Watering the new ball field at the RA

Seat #6 M. Jacque Gauthier:

Amalgamation, vote at MRC to quit looking at this option
and focus on sharing services between municipalities
(vote 9-7 – Adopted)

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**IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED**

JACQUE GAUTHIER

THAT the Municipality of Otter Lake authorises Andrea Lafleur, Director General, to sign all necessary documents in order for the MRC Pontiac to provide us with an authorisation to construct or repair the boat launch on Lakeview to permit public access to Otter Lake.

Carried

Information for Council Members

- Building Inspector report
 - Mayor's report
 - Firechief's report
-

Correspondence

1. Wayne Born Snow mobile trail
-

145-10-2013

**IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED**

VICTOR BISSON

That the accounts be paid

Carried

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CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$298,576.62 have been proposed.

Signed in Otter Lake, Quebec
This 1st day of October 2013.

Andrea Lafleur, Director General

Accounts payables :	298,576.62\$
Prepaid Invoices :	\$
Elected and Employees Salary :	32,800.73 \$
Total :	331,377.35\$

Question Period 30 minutes

146-10-2013

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

THAT the meeting be adjourned at 7:48PM.

Carried

GRAHAM HAWLEY, Mayor

ANDREA LAFLEUR, Director General