



Tuesday May 7, 2013

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present His Worship the Mayor Mr. GRAHAM HAWLEY, Councillors NANCY DAGENAI, VICTOR BISSON, CLAUDIA DUBEAU, JACQUE GAUTHIER, CLAUDE PICHÉ all forming quorum under the chairmanship of the Mayor.

ABSENT: LÉON LANCE (motivated)

The Director General ANDREA LAFLEUR is also present.

51-05-2013

The Mayor welcomes those present, after establishing a quorum opens the session.

52-05-2013

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICTOR BISSON

Adoption of the agenda with the additions to « **Varia** »

1. Mayor M. Graham Hawley :
2. Seat #1 M. Victor Bisson: YES
3. Seat #2 Mme Nancy Dagenais:
4. Seat #3 M. Léon Lance : **ABSENT**
5. Seat #4 Mme Claudia Dubeau:
6. Seat #5 M. Claude Piché: YES
7. Seat #6 M. Jacque Gauthier: YES

Director General Andrea Lafleur :

MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

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53-05-2013

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

CLAUDIA DUBEAU

THAT the Minutes of the regular council meeting April 9th, 2013 be accepted as written.

Carried

54-05-2013

WHEREAS a notice of motion was given by Nancy Dagenais April 9th, 2013 to work on establishing an Advisory Planning Committee for the Municipality of Otter Lake.

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICTOR BISSON

THAT the Municipality of Otter Lake adopts By-Law 04-05-2013 Constituting the Advisory Planning Committee. (see Annex 1)

Carried

55-05-2013

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WHEREAS a notice of motion was given by Claudia Dubeau April 9th, 2013 to work on a By-Law concerning the usage of trailers within the Municipality of Otter Lake.

IT WAS MOVED BY COUNCILOR NANCY DAGENAIS
AND UNANIMOUSLY RESOLVED

THAT the Municipality of Otter Lake adopts Municipal By-Law for Trailers, number 03-05-2013 (see Annex 2)

Carried

56-05-2013

IT WAS MOVED BY COUNCILOR VICTOR BISSON
AND UNANIMOUSLY RESOLVED

THAT the Municipality of Otter Lake gives approval for road work to be completed on King, Pine and Lafleur street at a cost not to exceed \$75,000.00 before tax as per the amount in the 2013 Budget.

Carried

57-05-2013

WHEREAS: The Municipality budgeted monies in capital in their 2013 Budget for equipment

WHEREAS: The Municipality decided to purchase a Rhino DB150 ditchbank mower and a York YB327 sweeper

WHEREAS: The Municipality obtained 3 quotes on these pieces of:

Elliott : 17,900\$ plus taxes
Burnett : 17,280\$ plus taxes
Bromley : 17,000\$ plus taxes

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**IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED**

JACQUE GAUTHIER

AND RESOLVED THAT: The Municipality purchase both pieces of equipment from Bromley at a cost of \$17,000.00 plus tax, the lowest of the three suppliers.

Carried

58-05-2013

WHEREAS: The Municipality budgeted monies in capital in their 2013 Budget for equipment

WHEREAS: The Municipality looked into the best fuel consumption and pricing

WHEREAS: The Municipality decided to purchase a base model Toyota Tacoma, the best option among the new small trucks

WHEREAS: The Municipality obtained three quotes on the truck:

Tony Graham Toyota : 32,000.00\$ tax inclus

Mendes Toyota : 33,019.67\$ tax inclus

George Jackson Toyota : 32,000.00\$ tax inclus

**IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED**

CLAUDIA DUBEAU

AND RESOLVED THAT: The Municipality purchase the truck from George Jackson Toyota in Renfrew, the closest dealer for servicing, for \$32,000.00 tax included. Financed for a period of 48 months at 0.9%, total cost of financing is \$591.52, payment per month is \$678.99 tax included. A deposit of \$1,000.00 will be issued in order for the truck to be ordered and returned when the truck is picked up. The Municipality gives Andrea Lafleur the authority to sign all necessary documents for the purchase of the truck.

Carried

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59-05-2013

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

CLAUDE PICHÉ

THAT the Municipality of Otter Lake purchase culverts from Dale's RONA at a cost not to exceed \$3,000.00 to replenish our inventory on hand.

Carried

60-05-2013

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICTOR BISSON

THAT the Municipality of Otter Lake gives authorization to the Golden Age Club to supervise the installation of the new windows at the RA Centre. The Golden Age Club was successful in obtaining a grant from the New Horizons for Seniors program to cover the cost. The supplier is Murdock Glass, the total cost of the materials and installation is \$12,055.12.

Carried

61-05-2013

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

NANCY DAGENAI

THAT the Municipality of Otter Lake confirms the days for heavy garbage free of charge at the dump will be the 6th and 7th of July 2013. Absolutely no construction materials or commercial waste will be accepted.

Carried

MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

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62-05-2013

WHEREAS: The Municipality decided to sell lots 18-22 and 18-23 on Leslie Lake to defray the costs of completing necessary repairs to the bridge to Serpent Lake and the cost of the new septic system at Leslie Park

WHEREAS: The Leslie Park Foundation provided us with a resolution proposed by André Loranger to this effect dated April 18th, 2013

IT WAS MOVED BY COUNCILOR CLAUDE PICHÉ
AND UNANIMOUSLY RESOLVED

AND RESOLVED THAT: The Municipality of Otter Lake proceed with the sale of lot 18-22 and 18-23 Rang A township Leslie. The sale will be administered via sealed bids, with a reserve bid of \$60,000.00 on each lot.

Carried

63-05-2013

IT WAS MOVED BY COUNCILOR VICTOR BISSON
AND UNANIMOUSLY RESOLVED

THAT the Municipality of Otter Lake authorizes roadwork in the amount of \$20,000.00 before tax on Parkview. The work is required to give access to lots 18-22 and 18-23 that are being sold on Leslie Lake. The total cost of the work will be deducted from the monies received through the sale of the lots.

Carried

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64-05-2013

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

CLAUDE PICHÉ

THAT the Municipality of Otter Lake authorizes work on the bridge to Serpent Lake not to exceed \$24,000.00 before tax. The total cost of the work will be deducted from the monies received through the sale of the lots on Leslie Lake.

Carried

65-05-2013

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

NANCY DAGENAIS

THAT the Municipality of Otter Lake hires Mireille Allary, notary, to organize the sale of lots on Leslie Lake, 18-12 and 18-23 Rang A Township Leslie. The sealed bids will be mailed to her office and will be opened at her office. The mayor, Graham Hawley, and the Director General, Andrea Lafleur, will also be present at the opening of the sealed bids. Maximum cost for her services not to exceed \$1,000.00.

Carried

Varia

Mayor M. Graham Hawley:

Resolution Elsie Lake Road

Seat #1 M. Victor Bisson:

Meeting in Gatineau on new products for roads
Resolution to send two councillors and the road foreman

Seat #2 Mme Nancy Dagenais:

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Seat #3 M. Léon Lance : ABSENT

Seat #4 Mme Claudia Dubeau:

Seat #5 M. Claude Piché: Resolution amalgamation

Seat #6 M. Jacque Gauthier: Condition of Murray Lake Road
Resolution for repairs

66-05-2013

WHEREAS the Municipality of Otter Lake has received a copy of the Amalgamation Feasibility Study Report

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

CLAUDE PICHÉ

AND RESOLVED THAT the Otter Lake Council does not support the timeline of the communication plan in support of the process. The Municipality of Otter Lake will continue to consult and be transparent with all of their residents and taxpayers. Council will measure the impact of the communications and forward indicators to consider to the newly elected council of November 2013 for their consideration. This resolution will be sent to all municipalities in and including the MRC Pontiac.

Carried

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67-05-2013

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICTOR BISSON

THAT the Municipality of Otter Lake authorizes two councillors and the road foreman to attend a meeting in Gatineau May 14th 2013 on new products to be utilized on the municipal roads.

Carried

68-05-2013

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

THAT the Municipality of Otter Lake authorizes the necessary work on Murray Lake Road to avoid major damages to citizens vehicles and possible injury due to the section of road near our culverts that was damaged.

Carried

69-05-2013

IT WAS MOVED BY MAYOR
AND UNANIMOUSLY RESOLVED

GRAHAM HAWLEY

THAT the Municipality of Otter Lake authorizes the Municipality of Alleyn-and-Cawood to perform road work on Elsie Lake road. Elsie Lake Road is found in the Municipality of Otter Lake but is primarily used by citizens paying their taxes to the Municipality of Alleyn-and-Cawood.

Carried

MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

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Information for Council Members

- Building Inspector report
 - Mayor's report
-

Correspondence

- | | |
|----------------------|-----------------|
| 1. Herbert Zacharias | Elsie Lake Road |
| 2. Doug Brandy | Elsie Lake Road |
| 3. Ronald Beaudoin | Laundrymat |
| 4. Michel Pilon | Calcium |
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70-05-2013

IT WAS MOVED BY COUNCILOR
AND UNANIMOUSLY RESOLVED

VICTOR BISSON

That the accounts be paid

Carried

CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$99,750.92 have been proposed.

Signed in Otter Lake, Quebec
This 7th day of May 2013.

Andrea Lafleur, Director General

MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

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Accounts payables :	99,750.92 \$
Prepaid Invoices :	32,000.00 \$
Elected and Employees Salary :	20,688.18 \$
Total :	152,439.10\$

Question Period 30 minutes

71-05-2013

IT WAS MOVED BY COUNCILOR JACQUE GAUTHIER
AND UNANIMOUSLY RESOLVED

THAT the meeting be adjourned at .

Carried

GRAHAM HAWLEY, Mayor

ANDREA LAFLEUR, Director General