



**Tuesday March 5, 2013**

At the regular meeting of the Council of the Municipality of Otter Lake, held on the above date at 7:00PM, at 15 Palmer Avenue (Municipal Office), and which were present His Worship the Mayor Mr. GRAHAM HAWLEY, Councillors NANCY DAGENAI, VICTOR BISSON, CLAUDIA DUBEAU, JACQUE GAUTHIER, CLAUDE PICHÉ, LÉON LANCE all forming quorum under the chairmanship of the Mayor.

The Director General ANDREA LAFLEUR is also present.

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**26-03-2013**

The Mayor welcomes those present, after establishing a quorum opens the session.

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**27-03-2013**

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

VICTOR BISSON

Adoption of the agenda with the additions to « **Varia** »

1. Mayor M. Graham Hawley :
2. Seat #1 M. Victor Bisson:
3. Seat #2 Mme Nancy Dagenais:
4. Seat #3 M. Léon Lance :
5. Seat #4 Mme Claudia Dubeau:
6. Seat #5 M. Claude Piché: Assessments
7. Seat #6 M. Jacque Gauthier:

Director General Andrea Lafleur :

# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

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## Procès verbal / Minutes

**28-03-2013**

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

LÉON LANCE

**THAT** the Minutes of the regular council meeting February 5th, 2013 be accepted as written.

Carried

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**29-03-2013**

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

NANCY DAGENAIS

**THAT** the Minutes of the extra ordinary council meeting February 19th, 2013 be accepted as written.

Carried

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**30-03-2013**

**WHEREAS:** The Municipality must work on extending the water line on parts of Proulx Street and Lafleur Street

**WHEREAS:** The mandate to prepare the plans and quotes was given to the firm CIMA +

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

VICTOR BISSON

**AND RESOLVED THAT:** The firm CIMA + is authorized to transmit the request for authorization according to article 32 of the LQE to the Ministère du Développement durable, de l'environnement, de la faune et des parcs (MDDEFP)

**AND EQUALLY RESOLVED THAT:** The municipality transmits to MDDEFP an attestation of conformity signed by an engineer once the work is complete.

Carried

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# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

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## Procès verbal / Minutes

### 31-03-2013

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

CLAUDE PICHÉ

**THAT** the Municipality of Otter Lake gives Andrea Lafleur, Director General, the authority to attend the Land Sale scheduled for May 9<sup>th</sup>, 2013 in order to bid according to law on the properties remaining on the list for non payment of taxes as prepared for Pharand Joyal.

Carried

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### 32-03-2013

**WHEREAS:** The Municipality passed a notice of motion February 5<sup>th</sup>, 2013

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

NANCY DAGENAIS

**THAT** the Municipality of Otter Lake adopts By-law 02-02-2013 establishing the Fire Safety Service of the Municipality of Otter Lake. (Annex 2)

Carried

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### 33-03-2013

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

JACQUE GAUTHIER

**THAT** the Municipality of Otter Lake purchases the following from Mr. Albert Kealey, farmer, resident of Venosta, QC as per conditions in Bill of Sale: (Annex 1)

1. 2002 JCB Backhoe model number 214 serial number SLP2147TC4U0904913, priced at \$23,000.00 plus GST.
2. 1979 John Deere tractor model number 3130 serial number 348679CD, priced at \$17,000.00 non taxable.

Carried

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# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

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## Procès verbal / Minutes

### 34-03-2013

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

VICTOR BISSON

**THAT** the Municipality of Otter Lake makes a donation of \$6,500.00 to the Otter Lake Firemens Association for 2013.

Carried

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### 35-03-2013

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

LÉON LANCE

**THAT** the Municipality of Otter Lake give Jennifer Vadneau, RA committee member, the authorization to sign and deposit a request for funding from the Pacte rural on behalf of the Otter Lake RA for repairs to the RA building and the purchase of playground equipment.

Carried

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### **Varia**

Mayor M. Graham Hawley:

Seat #1 M. Victor Bisson:

Seat #2 Mme Nancy Dagenais:

Seat #3 M. Léon Lance :

Seat #4 Mme Claudia Dubeau:

# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

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## Procès verbal / Minutes

Seat #5 M. Claude Piché: Problems with assessments call Pontiac MRC

Problems with taxes contact the Municipality

Seat #6 M. Jacque Gauthier:

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### **= Information for Council Members**

Building Inspector report

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### **Correspondence**

1. Municipality of Clarendon      Amalgamation time line
  2. Jennifer Vadneau              Summerfest – Music outside
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### **36-03-2013**

IT WAS MOVED BY COUNCILOR  
AND UNANIMOUSLY RESOLVED

VICTOR BISSON

**That** the accounts be paid

Carried

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# MUNICIPALITÉ D'OTTER-LAKE MUNICIPALITY

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## Procès verbal / Minutes

### CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS:

I, Andrea Lafleur, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$147,987.76 have been proposed.

Signed in Otter Lake, Quebec  
This 5th day of March 2013.

Andrea Lafleur, Director General

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Accounts payables :	147,987.76 \$
Prepaid Invoices :	5,110.69 \$
Elected and Employees Salary :	20,862.75 \$
<b>Total :</b>	<b>173,961.20\$</b>

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**Question Period 30 minutes**

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**37-03-2013**

IT WAS MOVED BY COUNCILOR JACQUE GAUHTIER  
AND UNANIMOUSLY RESOLVED

**THAT** the meeting be adjourned at 7:52PM.

Carried

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GRAHAM HAWLEY, Mayor

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ANDREA LAFLEUR, Director General

*La version française est la version officielle - The French version is the official version*